

Friends of the Turlock Public Library  
Board Meeting Minutes  
March 5th, 2020

Board Members Present: Carmen Ingols, Sabra Stafford, Jackie Oyer, Diane Gray, Hal Owen, Karon Johnson, Pat Portwood, Brooks Judd, Hope Werness and Mary Ward.

Absent: Jane Cluff

Friends Present: Brian Sontag, Diane Bartlett, Michael Seifert, Phyllis Frasier, Hanna and Dieter Renning, Greg Rogers, Jayne Smith, Sandie Sing, Pat Hickman, and Dorothy Finnegan

Call to Order: Pat called the meeting to order at 6:30.

The minutes of the February meeting were approved with the following corrections: The date of the meeting for February was incorrect. The spelling of Ferrari was incorrect in the President's Report. Hal moved the minutes approved with changes. Jackie seconded.

### **President's Report**

Pat said that February 22 was amazing. She received a card from Joan Alstrand thanking her for including her in the event. Pat thought it was a very impressive job by the county. Pat reported on the Finance Committee Meeting which was attended by Pat, Hanna, and Dieter.

Pat met with the accountant on March 3<sup>rd</sup>. Pat checked to make sure the capital campaign would not jeopardize nonprofit status and explained the direction we want to go regarding the making of the money.

Congrats to Carmen! She has sold her farm and bought a house; moving will not affect her friend's status.

### **Treasurer's Report**

Carmen reported the FOTPL earned a total of \$401.00 in February from a combination of the Book Bin (\$136.75), Donations (\$245.00), and Membership (\$20). Some of the donations were in memory of Donna.

Money Market: A new library CD fund was opened with \$41,500.00 from the money market account. The money market account required a minimum balance of \$2,500.00 be left in the account.

### **Advocacy Meeting**

Brooks will have sign-ups at the next meeting for the Farmer's Market table. Dates will be May 9, June 6, July 11, August 8, and September 5. Times are from 8am to 10am and 10am to 12pm. Brook distributed sheets with the dates for Farmer's Market. Same

location in front of thrift store. Children's books will be available for sale and wristbands to hand out for free. Brooks would like to encourage everyone to bring another FOTPL member to work the booth with them as opposed to just those who attend meetings.

### **Membership Committee**

Diane reported we currently have 152 FOTPL members. We gained two members last month and lost one lifetime member, Michael Fuller, who passed away.

### **Location for April Board Meeting**

Jackie reported that arrangements have been made to use the conference room at the Public Safety building starting in April. The Police Chief will be opening the room and closing up after the meeting.

### **Update on Library Renovation – Brian Sontag**

On February 25<sup>th</sup>, the City of Turlock approved the Pop-Up library Memorandum of Understanding (MOU). On March 3<sup>rd</sup>, the pop-up and library closure were approved by the City Council. Pop-Up setup will begin on March 12<sup>th</sup>, Thursdays will have Storytime at 10:30 and 11:30am. The pop-up library will only have holds for pickup. March 16<sup>th</sup> the library building will close. The first week will sort anything to be kept, the second week is for recycling, and the third week should be the completion of cleaning out the library. Construction will begin during the first week of April.

The Senior Citizen Center is only charging for use on Thursdays \$60/hour 10-2pm; approximately \$13,000/year. Concerns regarding kid's story time were discussed at the Senior Citizen center board meeting.

Majority of the Turlock Library staff will go to Modesto, one will go to Salida. Part Time employees are working the pop up. Another part time, on long term sub assignment, will be going to Denair. One page will be getting unemployment as driving to another location was not an option.

### **Librarians Report – Diane Bartlett**

The library has received lots of customer feedback on the groundbreaking. Customers will miss the library/services/staff/etc. Floating books will still be available and not going into storage.

### **Nominating Committee - Mary, Jane, Sabra**

Hal and Hope are leaving their positions. The bylaws allow up to 7 directors. Jackie will be a new director in another position. The nominating committee have contacted a few individuals. Sandi Sing, Greg Rogers, and Terri Shaver have all agreed to serve. Patricia Williams is also interested, but would like more information.

The nominating committee will discuss the need for the role of the director's going forward. Pat suggested some of the following areas for directors to handle: phone tree, Gmail, kids table, etc. needs to change the role/broader thinking.

The nominating committee will put together two plans at the April meeting. Plan A – discontinue as is for one year. Plan B – continue having meetings re rules/bylaws with adjustments.

The slates of officer's will also be voted on in April.

### **Shining Star**

Pat suggested submitting Vito for the Joan Patterson Stellar Achievement. The Shining Star award ceremony is set for April 25<sup>th</sup>. Library Foundation needs to receive and review before them. Hanna suggested partnering with other groups in Vito's district to recommend him.

### **Budget committee**

Carmen and Pat talked discussed the budget committee. Pat decided that she and Carmen should be on the budget committee, but the budget for next year will be different. Mary is interested in being on the budget committee.

### **Annual Meeting**

The annual meeting at Covenant Living to hear about library is set for June 3<sup>rd</sup>.

### **Finance Committee report – Pat Portwood**

Pat said to erase it all from previous meeting.

The finance committee recommends \$900,000 funding and would like permission to move forward with their plans. The timeline for their plan is one year after approval.

The Children's Room and Courtyard garden are already covered by donors. A brochure is being created and reviewed. The Ferrari's will handle the contract for the 10/10 donors. All money goes to the friend's for spending. The county will give between 3-400K for fixtures and furniture.

It was suggested that about \$100,000 of the total raised be reserved for maintenance/sustainability.

Pat added that Patrick Jenson – Paul's Glass - suggested glass etching with different size font based on donation amount. People who give outright sums will have names above.

Mary suggested online donations and donor rolls.

Hanna suggested offering free one-year membership with \$50.00 donation.

A method to recognize the under \$100.00 donations was suggested.

Dorothy suggested adding the friend's names to something.

Brooks motioned that the Finance Committee plan will move forward. Sabra seconded.

**Reflections on this room**

Pat Portwood encouraged everyone to remember that the library renovation is a real accomplishment and to relish it and remember our roots.

Next Meeting: April 1, 2020 – Public Safety Conference Room