

FRIENDS OF THE PATTERSON LIBRARY MINUTES

January 11, 2016

CALL TO ORDER: The meeting was called to order by Co/Vice President, Peter LaTorre, at 1:00 PM in the library conference room.

MEMBERS PRESENT: Desiree Cotter, Trudy DeGroot, Susan Guest, Xia Headrick, Sue Henderson, Peter LaTorre, Judy Mullins, Melinda Sword and Pat Wells

PLEDGE OF ALLEGIENCE: Members recited the pledge.

INTRODUCTION: Our new Patterson Librarian, Xia Headrick, was introduced. She lives in Stockton and started work at the Patterson Library toward the end of December. She has worked for the county system for a while.

MINUTES: The minutes of the October 5, 2015 meeting were read and approved. **NOTE:** There was a social meeting only in November, thus no minutes for November.

TREASURER'S REPORT: Treas., Sue Henderson, reported that the balance as of October 5, 2015 was \$4,193.72. After expenses and deposits (including \$895.56 for the book sale total), the balance as of November 9, 2015 was 4,790.63. After expenses and deposits in November, the balance as of December 31, 2015 was \$4,927.16. This does not include the cash box of \$80 and the CD of \$2,311.46. Sue said she has an outstanding check for \$40 which has never cleared the bank. It was to Justin Alvarez for a Super Hero Party in June, which didn't occur. She would like to get the check back. Xia said she will research this and get back to Sue.

Sue read some thank you notes from the library staff for the gift certificates we gave them for Christmas. She had also received a flyer from the Stanislaus County Office of Education asking if we want to participate in or donate any money to a Stanislaus County History Day to be held at Creekside Middle School March 19, 2016. There was some discussion but it was reiterated that our money is strictly for library needs. We don't donate to other causes.

LIBRARIAN'S REPORT: Xia said that the library received a call from James (don't know last name) who said we can call him after our next book sale and he will pick up the left over books for recycling. His phone number is: 484-7026.

Xia asked if we want Christi to continue to sort donated books for us. Trudy said no because the books are not sorted correctly and we have to re-sort them. There was discussion and Pete made a motion that we allow Christi to continue to sort donated books as long as she follows the procedures that Trudy requests. Sue seconded the motion and it passed.

After the treasurer's report, (which shows a good amount in it now) Pete told Xia to make a list of requests that the library needs or wants.

YEARLY MEMBERSHIP MAILING: Sue said she needs the list of achievements for the past year to include in our membership mailings. She needs 270 copies and at next month's meeting, she will have everything ready for mailing. Kay Swift has always done the achievements but she hasn't been able to come to the meetings lately and has said that she wanted to give it up; her title is Historian. Pete asked Susan Guest if she would do the achievements for 2015. Judy will give Susan a copy of the previous year as an example.

BOOK SALE REPORT: Trudy said she has the dates for the April and October book sales for this year. They are April 19, 20, 21 & 24 and October 18, 19, 20 & 24. We are not doing the Tuesday evening pre-sale because there hasn't been much business on Tuesday evening. There was thought about changing the dates of the sale but after some discussion, it was decided to leave the dates as are.

PRESIDENT'S REPORT: Pete had checked with Supervisor, Jim DeMartini, about the Friends insurance coverage for book sales. Supervisor DeMartini called Pete and said that we are covered under the county library system; so we no longer need to buy separate insurance.

OLD BUSINESS: Sue told Xia about a drawer behind the library counter that is reserved for mail, etc. for the Friends which she checks periodically. Also, Sue asked Xia that her requests for money be in writing so that she has something to back up the money and for petty cash, Sue needs receipts

ADJOURNMENT: The meeting was adjourned at approximately 1:50 PM to sort books. The next meeting will be February 8, at 1:00 PM in the library conference room.

Respectfully submitted,
Judy Mullins, Secretary