

**FRIENDS OF THE MODESTO LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

August 25, 2010

MEETING

The meeting was called to order at 6:30 p.m. in the Conference Room of the Modesto Library.

ATTENDANCE

Board Members present included Stella Beratlis, Anne Britton, Ellen Dambrosio, Joan Patterson, Jonaca Driscoll, and Barbara Quinn as well as the manager for the Modesto library, Charles Teval.

MINUTES

The June 16th minutes were approved as corrected.

MEMBERSHIP REPORT - Ellen Dambrosio

Current membership is about 90 members. Consensus was reached to credit full 2011 membership to those joining or renewing from October through December as an incentive.

LIBRARIAN'S REPORT – Charles Teval

- Charles expressed the Library's thanks for the Friends' support of the \$6000 donation for book purchases.
- The adult summer reading club "Water Your Mind – Read!" resulted in submission of about 50 reviews. The winner of the Modesto drawing from those entries was Saziya Latif. She received a gift certificate to the Little Shop, donated by the Friends.
- Linda Knoll, author and illustrator of the picture book *Over in the Valley* was the guest artist at the August Art Walk in the Modesto Library. She offered a craft project for children that evening.
- Storytimes are on a three-week hiatus until after the Labor Day holiday, when they will resume.
- Friday closures went into effect at the end of June. The Reference and Magazine/Internet Desks were combined into one service point at the Reference Desk.
- All Kids Craft Fair is scheduled for October 9th on the library portico. Sign-ups begin September 1st and end September 30th.
- Hospice is planning to do a series of programs this year as they have done in the past.

PRESIDENT'S REPORT – Stella Beratlis

- *Peti Taylor Memorial funds* budgeted for another café tables and chairs for the teen zone have been ordered.
- *Gift Shop* report is delayed until the former general manager and new interim general manager can coordinate computer programs. The original Little Shop committee will meet on September 15th at 10am to reassess the business plan. New volunteers are still needed and hours of operation are under review as well. A permanent general manager and volunteer manager are also being recruited.
- *Farmers Market* "free speech" booth is occupied by the Friends on August 28th. Susan Novak, Stella and Anne are staffing it. Coupons for a free Scholastic bookmark will be handed out at the market to be redeemed in the Little Shop.
- *Insurance* coverage for the Little Shop property and liability for one year becomes effective September 1, 2010. Cost is \$500. Insurance through ALTAFF [formerly FOLUSA] for one year premium of \$200 covers Director and Officer liability starting November 1, 2010.
- Fountain coins from the mall will be picked up this Friday. This is the first quarterly distributions for the year. Jonaca is borrowing a cement mixer to clean the coins. Stella, Ellen and other will help with the cleaning, counting and deposit of the coins.

TREASURER'S REPORT – Jonaca Driscoll

Expenses and Income are those since the June report up to August 24, 2010.

Expenses

Bank Service Charges	.75
Stanislaus County Library	<u>6,000.00</u>
TOTAL	6,000.75

Income

United Way	48.48
Savemart	135.40
Memberships	150.00
Donations	<u>225.00</u>
TOTAL	558.88

FOML Savings Account

Balance from June 1, 2010	1,282.92
Interest	.05
TOTAL	1,282.97

FOML Checking Account

Balance from June 1, 2010	7,341.59
Deposits	558.88
Withdrawals	<u>[6,000.75]</u>
TOTAL	1,899.72

Peti Taylor Checking Account

Balance	1,778.28
TOTAL	1,778.28

SECRETARY'S REPORT – Anne Britton

- *Scholastic Book Fair* will be held in the library auditorium November 17, 18, 20, 2010. Joan will be co-chair to handle any issues that come up while Anne is out of the country October 7-19, 2010.
- The *Statement of Information* amendment with the Secretary of State was filed and is now endorsed to reflect the new FOML secretary and agent for service.
- *Organizational Calendar* in draft form was distributed. Another item to be added to the calendar includes the November date for membership renewals.

ACTION TAKEN: *Directors will send other things for the calendar to Anne, who will compile everything and distribute the results.*

- Director duties and organizational procedures still need to be codified in some way.

ACTION TAKEN: *Directors will send job descriptions and any procedures to Stella who will create a file on Google Docs where they will be posted for our review, editing and supplementing.*

NEWSLETTER

Clare Noonan has agreed to take over the role of editor of the FOML newsletter. Clare will be responsible for setting and meeting deadlines for both copy submission and publishing. Gene

Malone will continue to put the newsletter together using the existing software. Consensus was to move to a bi-monthly [six times a year] rather than quarterly [every three months] publication schedule.

GENERAL MEMBERSHIP MEETING EVENT

Ideas for the March meeting included Poetry readings and Carol Channing discussing her autobiography.

ACTION TAKEN: Barbara and Stella were charged with investigating and scheduling the event early enough to include wide PR.

HALLOWEEN PARTY

The Stanislaus County Library Foundation will co-sponsor an event again this year. They offer up to \$100 in support for the event. Anne outlined the costume parade and contest that was held last year. She recommended dropping the contest because it was cumbersome. Joan suggested some form of music and/or decorations be added to the event.

ACTION TAKEN: Anne will take lead on this year's event, scheduled for 30 October. She asked for suggestions of anyone with party planning talents.

NATIONAL FRIENDS OF LIBRARIES WEEK – October 17-23, 2010

The week has been used in the past as a membership drive occasion with a table set up in the library's central space. ALTAFF offers prepared proclamations for governing bodies such as City Council/Board of Supervisors.

ACTION TAKEN: Ellen will take lead on membership recruitment activities and Stella will approach the Council/Board about issuing proclamations.

NEXT MEETING: December 2, 2010

Agenda Items will include

- **Book Sale Report**
- **National Friends of Libraries Week Report**
- **Halloween Party Report**
- **Little Shop Update**
- **Review of Organizational Calendar & Duties Roster**
- **Campaign Update**

Meeting was adjourned at 8:20pm.

Dated: 2 December 2010.

Respectfully submitted,

Anne Britton, Secretary