



Library Advisory Board
Meeting Minutes
July 25, 2024, 5:30-7:00 p.m.
Modesto Library Auditorium

Present: Board Members – District 1 Rep Renée Ousley-Swank, District 5 Rep Gay Girard; At-Large Representative – Michael Lingg. Library Staff Members – Patti Boardrow, Sarah Dentan, Laura Ferrell, Curtis Lee, Wayne Philbrook, Andrea Rush-McNeel, Angelique Prendez, Marco Sepulveda, Bryan Sontag; Friends of the Library Representative(s) – Friends of the Modesto Library VP Beverly Schlegel; CEO Representative William Shirley; Dist.4 Community Member/Board Applicant Debby Neumann

Absent: District 2 Rep Lise Talbott, At-Large Representative Shanyyn Vitti-Avila; (excused)

- I. Meeting was called to order by Sarah Dentan at 5:30 p.m.
- II. Nominations were submitted for Advisory Board officers. Due to absences, additional nominations will be accepted at next meeting. We will take the vote at that time. Shanyyn Vitti-Avila and Lise Talbott were both nominated for chair and both were nominated for Vice Chair, as well.
- III. Consent Calendar
 1. Approval of Minutes from meeting held April 18, 2024
Gay Girard made a motion and Renée Ousley-Swank seconded the motion to accept the minutes as written. The motion passed with unanimous approval.
- IV. Public Comment - none
- V. Report from County Librarian – Sarah Dentan

We recently welcomed Jocelyn Alfaro to the Library Administration team. We are reappportioning duties. Angelique Prendez will take on the Secretary of the Library Advisory Board role. Sarah will be taking time to meet with Advisory Board members individually.

Strategic Planning has been in the works since January. This has included a lot of community engagement. There have been four task force meetings: Two community- and two staff- task force meetings. 29.9% of survey respondents speak Spanish at home. There will be more to come on Strategic Planning. A workshop session with managers will be held.

The California State Budget was just finalized. Infrastructure funding is still safe for those finalized. They've reduced funding for Lunch in the Library. Three times as many children came for this when they offered programming instead of just lunch. Youth Services Outreach goes to schools at lunch sites to give out books and do activities. We don't know yet what impact this will have on us.

Collaborative Summer Library Program (CLSP) funding will be reduced by 50%. We use this funding to pay for courier and our participation in the program. Our 49-99 consortium is absorbing reductions in Fiscal Year 2024-25.

Program Highlights include:

Partnership with Modesto Children's Museum (MoChiMu)

Día de los niños, Día de los libros

Summer Reading

Pint Size Polkas music program

Coaster Creator and Junior Engineers with MoChiMu

Cooling Zones – We are a safety net. There is a partnership between Community Services Agency (CSA) and Office of Emergency Services (OES). OES calls cooling zones into action. People can come in during open hours. This is different than a cooling center since we don't have medical care, pet accommodations, or overnight options. Libraries with community rooms provide cool zones 12-8 p.m. when scheduled. We were open 9 days between July 4-13 and July 22-25. The first session we served 192 people.

Statistics – New Statistics Collection Practices for Fiscal Year 2025-2026

We are changing the way we're collecting statistics. We need easily accessible numbers. We use data to inform our decisions. Are we measuring the right things? We are working to develop reporting that feeds directly into the State Report. The numbers may jump up or down with the new way of collecting stats. Number of cardholders and number of people who live in Stanislaus County was almost the same. We haven't purged records but now we're looking at active cardholders. It will be a lot more accurate. We will measure new things such as engagement, i.e. – how many people who used their library card three years ago are using them now. We are also interested in using a mapping exercise, i.e. – how many people in specific areas have cards.

Circulation – We're tracking close to last year's numbers. Modesto accounts for about half of circulation. The digital collection (Cloud Library, Palace, Libby & Hoopla) is much higher than last year. We are looking at ways to partner and boost the collection. Door counts show a higher number of people coming into the library. There was a comment that some people are disappointed in Libby. Sarah responded that we were not able to support Hoopla with our budget and that upset people when they couldn't get what they wanted. She suggested that customers notify our library if there's something they're looking for that we don't have. There is also a button you can select to enter what you are looking for.

VI. Staff Reports

1. IT Update – Andrea Rush-McNeel

Projects in progress:

- Horizon/Enterprise update 8/19
- Network update – Phase 2: Modesto Basement pending cubicle project
- BLUEcloud Analytics Integration: Compare old and new reports

- eRate Cyber Security Pilot Program – Andrea will fill out grant application to get into the pilot program. They help schools and libraries. Budget: Pilot participants are selected in October. Budget: Library systems with 11+ sites \$175,000 maximum. If demand exceeds \$200 million, funding will be prioritized.

What's Next?

- New AWE computers (Children's)
 - Planning for staff moves
 - Two IT interns are working to help this process. All equipment will be inventoried and labeled for the move out of Modesto. (Computers, mice, keyboards)
2. Budget Report – Curtis Lee reviewed the budget as of 6/30/24 (Attachment VI-2)
 3. Facilities Update – Marco Sepulveda
13 plus 1 Branches:
 - Salida – Tenant Space on the north side of the building will be prepared to house the Modesto Library collection. A door will be added, as well as new walls, ceiling, and cooling. The back part of Salida will be housing Modesto staff. Construction will start at Salida Aug. 5, 2024.
 - Riverbank – Starting late fall, ADA accessibility will be addressed. Circ desk and restrooms will be updated for ADA accessibility. It will be an ergo-friendly design.
 - Newman – Starting in spring there will be updates in Newman similar to Riverbank, to provide ADA accessibility.
 - Modesto – Renovation will cover every bathroom in the building. Additional ADA updates include more work on the ramp going to the parking lot on the 16th Street side of the building. LearningQuest will occupy space next to Maker Space. Teens will be by Administration. Central Desk will no longer be in the center of the library. Changes to Children's Story Hour Room in the Children's Library will be redone and will focus on early childhood ages 0-5. Ryan's Reading Tree will remain in the Children's Library. The ceiling will cost \$4-8 million. An acoustic element will be part of the update. LED features will be added for good lighting. The move out of Modesto will take three months to complete.
 - Salida – GSA re-roofed Salida Library. New fire sprinklers were installed. The covered portico area was painted.
 - Keys – A solution for this library is still in the works.

VII. Reports from Library Support Groups

1. Friends of the Library:
 - a. Modesto FOML – Bev Schlegel mentioned that the Legacy Campaign is going well. They've had a presence at Modesto Farmers' Market starting in June. \$2.5 million in commitments have been received. Friends are out speaking to service groups such as Lions and Rotary Clubs. They are getting the word out about the library system. There will be an Art Walk in August. Letters will be going out to FOML list and solicitations are going out to people in the community. September 4 is the FOML Board Meeting. They have a tentative

date in Oct. for the used book sale and they need younger folks to move books for the sale.

- b. Friends of Patterson Library – Gay Girard announced the Friends of the Patterson Library will participate in a back-to-school event at Patterson High School. They will promote library services.
2. Library Foundation – Michael Lingg gave updates about upcoming events. The gala will not be held in a country garden this year, but instead will be a drive-through fundraiser. Delicious food and wine to be delivered and then picked up in the Modesto Library parking lot. Food is being prepared by Papapavlo's to be served with Gallo wine that is part of the package. Author spotlight for this event is California Poet Laureate, Lee Herrick on YouTube channel Sept. 21. The featured book is "In Praise of Late Wonder."

VIII. Action - None

IX. Discussion – None

X. Announcements – None

XI. Agenda Building – Next meeting: October 24, 2024 at 5:30 p.m. – Nominations & Vote for officers

XII. Correspondence – None

XIII. Adjourned at 7 p.m.

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at www.stanislauslibrary.org/about_advisory_board.shtml subject to staff's ability to post the documents before the meeting.

Stanislaus County Library
Budget Report (Pre-Year End Close)
June 30, 2024

		Fiscal Year 2024 As of June 30, 2024			
Revenues		YTD Actuals Jun-24	Legal Budget FY 2024	% of Budget	Target 100%
Sales Tax		\$ 14,735,730	\$ 14,500,000	101.6%	
Rents		1,470	360	408.3%	
Government Funding (Learning Quest, Bldg Forward)		5,547,381	10,370,490	53.5%	
Revenue from Services (fines, passports, copies)		334,579	255,000	131.2%	
Misc Revenue (book sales, donations)		169,812	128,000	132.7%	
Public Facility Fees (Turlock Library)		200,000	200,000	100.0%	
County General Fund (GF) Contributions:					
GF - Annual Contribution (Recurring)		866,810	866,810	100.0%	
GF - Infrastructure Investment (3 Years)		3,500,000	3,500,000	100.0%	
Total Revenue		\$ 25,355,782	\$ 29,820,660	85.0%	100%
Expenditures		YTD Actuals Jun-24	Legal Budget FY 2024	% of Budget	100%
Salary & Benefits		\$ 8,486,199	\$ 9,188,921	92.4%	
Books, Materials & Databases		950,816	893,321	106.4%	
Special Departmental Expense		171,370	518,070	33.1%	
Services & Supplies (S&S):					
S&S - Recurring Operations		2,348,849	2,780,186	84.5%	
S&S - Modesto Reno. Non-Grant (Library Funds)		-	1,321,790	0.0%	
S&S - Modesto Children's Museum		178,860	250,000	71.5%	
Inter County Expense		2,859,312	2,860,186	100.0%	
Fixed Assets (FA) (buildings, vehicles, equip.)					
FA - Modesto Reno. Non-Grant (Library Funds)		102,923	1,848,859	5.6%	
FA - Riverbank & Newman (Community Invest. Funds)		46,778	1,679,964	2.8%	
FA - Operations (Vans, Network Upgrade)		32,070	554,880	5.8%	
Turlock Library Loan Payment		353,741	444,710	79.5%	
Transfers Out (Modesto & Salida Improvements)		16,155,735	16,155,735	100.0%	
Total Expenditures		\$ 31,686,653	\$ 38,496,622	82.3%	100%
Net Increase or (Use of Fund Balance)		\$ (6,330,871)	\$ (8,675,962)		
Fund Balance Summary		Amount			
Beginning Fund Balance		\$ 20,341,518			
Net Increase or (Use)		(6,330,871)			
Ending Fund Balance		\$ 14,010,647			
Restricted - Modesto Renovation (Library Sales Tax)		3,134,793			
Restricted - Newman/Riverbank (Comm. Invest. Funds)		1,632,858			
Restricted - Newman / Riverbank (Library Sales Tax)		320,364			
Restricted - Unexpended Donations		173,833			
Restricted - Modesto Children's Museum		71,140			
Restricted - Assigned Encumbrances		553,939			
Restricted - Imprest Cash		4,994			
Total Restricted Fund Balanced		\$ 5,891,921			
Total Unrestricted Fund Balance		\$ 8,118,726			