

FRIENDS of the TURLOCK PUBLIC LIBRARY
MEETING of the BOARD of DIRECTORS
MINUTES

September 2, 2009

No August meeting – not enough board members available for a quorum.

CALL to ORDER & INTRODUCTIONS:

Faye Gibbs, VP, called the meeting to order at 7 pm. In attendance were: Board Members: Faye Gibbs, VP; Pat Hickman, Sec.; Susan Helm-Lauber, Treas.; Dorothy Finnegan; Michael Fuller; Ann Kraback; Joan Ahlstrand: Christine Nielsen; Carol Blomquist, Turlock Librarian; Susan Guest, Turlock Children's librarian. Also in attendance: Margaret Bowen, member of the Stanislaus Library Foundation & Hughson FOL, Hanna Renning, Leanna Jasek-Rysdahl, and Kelvin Jasek-Rysdahl. Nancy Jewett, Pres. was absent as she is attending a class on Wednesday evenings for the next few months.

APPROVAL of MINUTES:

Minutes were handed out, read by the Board. Michael Fuller corrected the minutes, he said he was not given a copy of the by-laws at the last meeting – they were given to him at this time. Several others said they did not have a copy of the current Board members, they gave their names to me and I will email them the new list. Michael moved and Joan seconded - the minutes were approved as corrected.

REPORTS:

PRESIDENT'S REPORT:

Faye delivered the report Nancy had given to her for the meeting. Jeanne Endsley, member of the Turlock Library Redevelopment Committee, has stated that she would like to join our Board of Directors. Nancy said she would like to appoint her with the boards approval, unanimously approved by the board. Jeanne will replace Lorena Olide on the board. Nancy and/or Faye Gibbs will inform her of the decision and of when our next meeting will be.

TREASURER'S REPORT (Susan Helm-Lauber):

She handed out the *Budget Report – July 2009 & August 2009* and the *Treasurer's Report – 7/31/09 & 8/31/09*. See attached report. She said the bank was now charging us \$14 a month for our checking account since our balance was "low." Our August ending balance was \$3,696.00. Several comments about this, recommended Susan talk to the bank about this charge being removed. If they do not cooperate the Board will consider action at the next meeting. Susan also asked Faye to sign on as a co-signer for the checking account to meet the bank's requirements. Treasurer and budget report approved.

Two bills were presented for board approval: 1) Susan Guest for \$185.40 for the supplies for the recent children's programs (puppets, music, etc.) 2) Christine Nielsen \$17.00 for postage. Mike Fuller moved to pay the bills, Dorothy Finnegan seconded, passed unanimously.

LIBRARIAN'S REPORT (Carol Blomquist)

- New FY has started, new books are being ordered. She knows Turlock FOL has committed funds for this (children & adults) and would like to know how much and how funds will be dispersed? Biannually, quarterly, etc.?
- Self-checkout is up and running. Overall response is favorable. Self-check out is very helpful to the staff during their busy times. If someone does not know how to work the self-checkout – the staff will gladly assist them.

- The July 2009 circulation statistics are now available; this provided the first opportunity to compare data that was provided for the study completed by *Center for Public Policy Studies, California State University, Stanislaus*. The library hours for Turlock were the same for July, 08 and July '09. There has been a circulation increase of 22.5% for July '09. Last July '08 had 29,345 items circulated; July '09 had 35,948 items circulated.
- 2nd meeting of the *Turlock Library Redevelopment Committee* is at 5:30 on Wednesday, Sept 16 at the current police building. They will be given a tour of the facility at the meeting. It is to be vacated when the new police/safety station is completed. The committee asked to tour the facility as a possible location for Turlock Regional Library when it is enlarged (future date unknown, depending on economy.)

CHILDREN'S LIBRARIAN'S REPORT (Susan Guest)

- Summer Programs for Children The Turlock funded:
 - 150 children and parents attended the hand puppet making program; this was 2 programs
 - 95 children attend the collage program
 - 25 children were at the music program
- 170 people attended the *Magic Dan shows* – he did 2 shows for the children.
- Oct. 8, 2009 will be the “*Reading for the Record*” event. All libraries across the country will be reading the same book to children. This year’s book will be *The Very Hungry Caterpillar* read by Sandy Mann. Sandy is also making a wall hanging of the ‘Hungry Caterpillar’ for the event. The children will make bookmarks at this event.
- Oct. 18 is *Friends of the Library Week*. Board member, Joan Ahlstrand, kept 4 boxes of well cared for children’s books that had been donated to the FOL - these books will be given out to the “trick or treaters” at the annual Turlock Library’s Halloween Parties on 10/29/09 at 10 am and 11:30 pm.
- Susan is asking for FOL members to volunteer to help at the Halloween Party. For those wanting and willing to help, the sign up sheet will be in the library in early October.
- The County Library has decided to use the Squirrel Puppet as the Mascot for the library. Modesto Library has ordered their mascot squirrel. Susan hopes to order one for Turlock this year.
- Susan has also ordered a ‘companion bear” (\$69.00) to the large stuffed bear for the children’s section of the library. The large bear is used a great deal by the children. The companion bear is smaller than the larger one they have now, but just as loveable.

MEMBERSHIP (Christine Nielsen)

Current membership is 179. Pat had said she would talk with the county library system person about use of the county website as a way to email the newsletter to our members. She didn’t accomplish this yet as she was in the hospital, but will by the next meeting.

BOOK BIN COMMITTEE REPORT (Joan Ahlstrand):

Joan and Peggy Smurr have been working hard on sorting the books at the Book Bin at Ritzy Rags. They are making a major effort to pull out the books that have not been sold and to replace them with newly donated books. Children’s books are selling well at the Book Bin.

Ritzy Rags would like Turlock FOL to remain in their store under our current “space lease agreement.” Currently, our agreement is to split our profits 50/50 with them rather than to pay rent. The Book Bin earned approximately \$160 for FOL last month.

Via email, the board approved a ½ price sale at the Book Bin in conjunction with a sale at Ritzy Rags. Sale will be September. 12, 2009. No volunteers are needed.

Joan said we need better lighting at the Book Bin if we are going to continue using the space at Ritzy Rags. The lighting must be approved by the owners of Ritzy Rags so it will fit in with their décor. Joan would like track lighting or a chandelier.

The Board is waiting for the Book Store Committee meeting on opening a book store within the Turlock Library to meet and make recommendations for what the FOL Board should do: retain the current status at Ritzy Rags, move the Book Bin to the library, operate both locations, turn down the library’s offer of space, etc.

Many used books have been donated to the FOL. Dieter said about 30 boxes have been taken to HYPOWER – Faye will notify Sandy Mann these books need to be sorted.

Brief discussion of the phone number to be given to anyone wanting to donate books – give Dieter and Hanna’s telephone number, not the library’s or Ritzy Rags.

BOOK STORE COMMITTEE:

The Book Store Committee toured the Stockton FOL Book Store and several members have seen the Lodi, Salida, etc. book store operations.

Mike Fuller reported for the committee members (Michael Fuller, Nancy Jewett, & RayDelle Kistler) who visited the Stockton FOL Book Store on Hammer Lane.

The Stockton FOL began operating their book store within the Stockton Library in the 1970’s. As they outgrew their space at the library they moved their store to various empty stores they could rent in Stockton. In 1996 they rented their space on Hammer Lane. They have 1 full time employee and a ½ time employee, and 62 volunteers to operate the store. The Book Store earns \$100,000 plus dollars per year. The group puts on an elaborate luncheon every year for their volunteers. They also sponsor an event well known in Stockton (or was in the past) called “*Family in the Park,*” *Their Soup Supper, etc.* They pay for many programs for the library, i.e. bringing authors to speak for the public, as well as giving thousands of dollars to the library for necessary supplies and materials.

They have all the volunteers they need, as many members want to help in the store. The Book Store handles everything from books, videos, CDs, DVD’s, sheet music, recent monthly magazines, etc.

Since they are a non-profit organization and they are selling used, donated items they do not need a resale number nor do they have to pay sales tax. They pay \$1 a year to the city of Stockton for a fee, not sure what fees the city has waived for them. They do not sell items on the Internet, they only accept cash or checks for sales, no credit cards.

The pricing of the books they sell in the store is similar to the one we use for pricing our used books at the Book Bin.

Their store hours are: Monday & Tuesday – 10 am to 6 pm; Wednesday, Friday, Saturday 10 am - 4 pm. They are closed on Thursday’s to sort and shelve newly donated books, clear out books that have been on shelves for a long time, etc.

The Stockton FOL has 700 plus membership. Their dues are \$10 / year for individuals and \$25 for families. Michael suggested anyone wanting more information should talk to RayDelle as she asked most of the question at Stockton and has experience operating a book store.

Lodi FOL was discussed briefly by those who have seen their Book Store. They felt it was in a small space so it could only display a limited amount of materials. However, they do have more than enough volunteers to operate the store within the library.

Ripon FOL has one wall full of books for their in-library book store.

NEXT MEETING of the EXPANDED BOOK BIN COMMITTEE:

This committee will meet at the Turlock Library on Wednesday Sept. 23, 2009 at 7 PM to discuss our options and present them to the Board at the next meeting.

NEW BUSINESS:

Kelvin Jasck-Rysdahl introduced his high school aged daughter, Leanna Jasek-Rysdahl, who loves books and wants to volunteer with our organization. Suggestion made that she consider becoming a member of our Board of Directors, a high school student’s view of the library needs could be valuable to us.

Margaret Bowen, member of the Stanislaus Library Foundation, reported that the Foundation was reaching out to many FOL’s of the county and is assisting with their Halloween parties being planned at the libraries. They are willing to supply items for the parties. The Foundation had a meeting and invited all FOL’s regarding the Foundations willingness to help. Susan Guest attended from Turlock Library, our FOL somehow failed to hear of the meeting and we did not send a representative, but Susan will share information with those who have questions.

ADJOURNMENT – Mike Fuller moved, Pat seconded, meeting adjourned at 8 pm.

Respectfully submitted,

Patricia Hickman, Secretary