

FRIENDS of the TURLOCK PUBLIC LIBRARY
MEETING of the BOARD of DIRECTORS

MINUTES

May 4, 2011

CALL to ORDER & INTRODUCTIONS:

In Attendance: Harrison Gibbs, President; Dorothy Finnegan, Vice-Pres.; Pat Hickman, Secretary; Jeanne Endsley, Treasurer, Board Members: Cynthia Williams, Michael Fuller, Donna Oppelt, Dieter Renning, Nancy Frykman, Ann Krabach, Gretchen Williams, & Gity Miller. Others present: Nancy Jewett, past-president, Sandy Mann, Jayne Smith, Brooks Judd, & Carol Blomquist, Turlock Librarian

APPROVAL of MINUTES: On motion by Dieter/Jeanne the minutes were approved as corrected.

REPORTS:

A. PRESIDENT'S REPORT (Harrison Gibbs): Since Harrison had been on vacation much of the past month there was no report, but he did announce that articles for the May newsletter were now due – email them to Susan Helm-Luuber.

B. TREASURER'S REPORT (Jeanne Endsley): Jeanne distributed copies of the Treasurer's report to all those present, correction on the date of the treasurer's report, it should read April 2011. Total funds \$23,247.49

Checks written for:

- Susan Helm-Lauber \$180.26 for the last newsletter expenses
- PO Box rental for a year - \$44.00
- Demco for children's materials - \$15.15
- Highsmith for children's materials - \$14.95
- Carol Blomquest – library supplies - \$13.66

C. MEMBERSHIP (sent in by Christine Nielsen): We currently have 304 members.

D. LIBRARIAN'S REPORT (Carol Blomquist):

- 219 children & parents attended Donny Crandell's two magic shows on 4/17/11
- 20 children participated in a Mother's Day craft & card making activity
- Summer reading program begins June 1 through August 15. This will again be for children and adults. Last year we had a drawing the participants could enter for prizes: In keeping with the theme of last year's Summer Reading Program the grand prize was garden supplies donated by The Greenery and a \$25 gift certificate from Borders. Lesser prizes: 3 Borders gift certificates for @ \$15 each, and 3 StarBucks cards for \$5.00 each. This year's theme will be *Novel Destinations*; we would like to make the grand prize something to relate to the theme. Does anyone know an owner of an ethnic restaurant who may be willing to donate the grand prize? We will also need about \$65 for the lesser prizes for the Summer Reading Program. Would the Turlock FOL donate this money?
- March circulation statistics were still down: in 2011 26,53 items were circulated, in 2010 34,864 items were circulated.
- Branch managers were notified that part-time staffing hours will be cut the beginning of the FY. Turlock will lose two hours of part-time library assistant time and 8 hours of page time.

- *Stanislaus Reads Turlock Activity Day* was set by Modesto for June 18. Dorothy Finnegan, Christine Nielsen, Ken and Jackie Oyer met with Carol on Monday 4/25/11 to plan the events for that day. The event will be from 10:30 AM- Noon. There will be a Seed Guest table – matching seeds to pictures of plants; seeds for kids to take home and plant; two “guestimate jars” with seeds – one for children under age 12 and one for teens & adults; and a “Strawberry DNA and Soil Autopsies table for hands on experiments. Susan and a volunteer will oversee a craft making table. MID will have its education trailer here also; and handouts for all the participants.
- New DVDs are coming in. Since Turlock FOL is buying these DVDs – maybe we should place stickers in the DVDs to show they were donated by the FOL.
- Regarding the book bin for book collections when the library is closed. Installation cost by the county (they must do it by law) will be about \$220.
- Carol is working on the wish list (the one the board requested) for the library so the budget committee can plan for next year.
- Other items the Board may want to consider to help the Turlock Library with: 1. Bear replacement for children’s section, 2. Furniture needs (i.e. Chairs need refurbishing or replaced, etc.), 3. Bookcases with adjustable shelves to display discarded sale books, 4. Spinner by the back entry door needs replacing.

E. BOOK BIN COMMITTEE (Joan Ahlstrand emailed report to board): Joan emailed the report to the board – for the month of April 2011 the Book Bin sold 68 books, our share was \$99.12 for the month.

F. FRIENDS’ BOOKSTORE – Faye/Christine/Pat/Dorothy – The Friends’ Bookstore took in \$144.40 for the month of April. We still need volunteers to help operate the Friends’ Store as peoples personal lives change and our volunteer hours are revised. Anyone interested or knows someone interested, please contact Pat Hickman to know what hours and dates need volunteers. Many suggestions were offered on how to improve the Friends’ Bookstore – at next meeting need to appoint a committee or have volunteer meeting to focus on just the Friends’ Bookstore suggestions.

G. BOOK SORTING COMMITTEE - Sandy Mann – the committee met and sorted all the books, but 97 + boxes have since been donated. Sandy will contact the committee soon to set up another “book sorting” date at HyPower.

OLD BUSINESS –

- Pat checked to make sure the old Blast bus tickets we had were still good, and gave the 46 tickets to United Sanitarians to use to help people get to doctors, etc.
- Budget Committee was appointed for next FY – Harrison Gibbs, Jeanne Endsley, Gity Miller, Gretchen Williams, Pat Hickman, and Carol Blomquist, Turlock Librarian.
- The “Duties of Officers and Board members” were handed out to all members at the meeting. The job descriptions were created in 2002 at a seminar about libraries. Jayne Smith and Pat Hickman attended this meeting and provided their copies of the job descriptions. Board members and officers are to review these and come back with suggestions for them in the July meeting. A job description for the Newsletter and Historian was also requested. Pat will contact Susan for a job description for the newsletter and Pat for historian job description.
- Gity reported that she still has 61 *Streams* books, but she and Joan have worked with the school system to donate 40 books to the schools for their libraries. Pat made a Turlock FOL bookplate to be placed in each book so the school library’s will know who donated them.

NEW BUSINESS -

- Modesto FOL is having a book sale, we are invited to go at the end of their sale to see if they have any books we may want for our book stores or sale. Two board members said they may go; Sandy said boxes were available to use if needed – they are at HyPower.
- A few people had ideas of how we could publicize the Friends' Bookstore i.e., Facebook, rotate books more often, collectible books to a dealer rather than pricing them ourselves, etc. Will ask Faye to set up a meeting of The Friends' Bookstore volunteers to discuss suggestions.
- Turlock is opening a new Farmers Market in town from 8 AM – 1 PM on Fridays. They are trying to have 2 local children book authors for this. If anyone knows of an author please contact them.

MEETING ADJOURNED: On motion by Michael/Gity the meeting was adjourned at 8:30 PM

Respectfully submitted,

Pat Hickman, Secretary

Next meetings:

- BOARD MEETING @ 6:30 PM Wednesday June 1, 2011
- ANNUAL MEETING @ 7 PM Wednesday June 1, 2011