

FRIENDS of the TURLOCK PUBLIC LIBRARY

ANNUAL MEETING

MINUTES

JUNE 1, 2011

I. CALL to ORDER & INTRODUCTIONS:

President Harrison Gibbs called the Annual meeting to order at 7 PM on 6/1/11. Also in attendance: VP, Dorothy Finnegan, Treasurer, Jeanne Endsley, Sec., Pat Hickman, Dieter Renning, Nancy Frykman, Donna Oppelt, Ann Krauback, Cynthia Williams, Michael Fuller, Carol Blomquist, Christine Nielsen, Jayne Smith, Phyllis Frasier, Sandy Mann, Joan Ahlstrand, Brooks Judd, Faye Gibbs, Hanna Renning, Jackie Oyer, Jack Williams, and Nancy Jewett.

II. APPROVAL of JUNE 2010 ANNUAL MINUTES:

On Motion by Dieter/Michael the annual minutes (June 2010) were approved as corrected. The correction explained that the School Outreach Committee had assisted in providing library cards to all Turlock Public Elementary school children who wanted them and to offer field trips to all the third grade classrooms.

III. REPORTS:

A. PRESIDENT'S END of YEAR REPORT:

- In FY 10/11 our income was approximately \$11 to 12 thousand dollars. These funds were raised from the annual Book Sale, The Book Bin, The Friends' Book Store, and donations.
- We donated \$5,600 for the "Yes for Libraries 2012" campaign – this amount was in excess to what we should have donated; it will be adjusted in next years budget.
- The FOL School Outreach Committee had contact with all elementary Turlock Public Schools and assisted students in obtaining library cards and provided buses for 3rd grade student field trips to the library.
- Turlock FOL opened *The Friends' Bookstore* in the Turlock Public Library in September. We have approximately 28 volunteers working to staff the store. Income from this store was approximately \$2,440 gross and all major expenses have been paid. All income will go to the Turlock library as needed.
- Our *Book Bin* continues to produce income to help support the Turlock Library; net income last year was approximately \$1450.
- This past FY The Turlock Friends have provided approximately \$13,550 to \$14,000 to the Turlock Library for materials, programs, and equipment.
- Future Board members need to be cognizant of the fact we are spending more money than we raise each year. We have been able to do this as we have had a reserve but we are using the reserve and may need to reconsider our spending patterns next year.

B. LIBRARIAN'S YEAR-END REPORT: Carol Blomquist, Turlock Librarian

- The library will maintain the same hours next year as this year.
- Turlock Library will lose staff time next year: two hours of LA time and eight hours of page time per week. Children's Programs will continue at the same level.
- *Summer Reading Program (SRP) began 6/1/11:*
 - Last year 1274 children up through age 12 participated in SRP – 93 more children than 2009.
 - There is also teen SRP – the county wide grand prize will be an iPad
 - The Friends are sponsoring the Turlock Teens will have a drawing each month for a Starbuck's and a Border's gift card.
 - The Adult SRP this year is entitled "Novel Destinations;" prizes will be Starbuck's and Border gift cards and a local grand prize that will have to be worked out. Last year 3 FOTPL members won prizes, Jayne Smith won the grand prize; Pat & Dorothy won monthly prizes.
- Turlock Public Library currently has 12 volunteers who have contributed 985 hours of time since July 1, 2010, a tremendous asset to our library. Any others interested in volunteering, please contact Carol.

- The study the Turlock Library Redevelopment Committee was told last year would be done to access library needs throughout the county and be funded out of capital project studies has been completed and presented to the County Board of Supervisors. One major recommendation to the Board of Supervisors was to initiate a library facilities and technology master planning process that will guide the library's future physical and virtual development. A combined master plan of facilities and technology was strongly recommended because technology is changing models for service delivery systems, and this technology needs space in our facilities.
- Thanks to the Turlock FOL, our DVD collection has grown enormously. FOI also purchased the Teen Area rug and bean bag chairs. FOI also purchased the "wild animal" rug for the children's stuffed animal corner, and a book cart in the children's room.

IV. REPORT of NOMINATING COMMITTEE & ELECTION of 2011 – 2012 BOARD of DIRECTORS [Gretchen Williams, Gity Miller, & Jeanne Endsley]

The committee presented the following slate of Officers & Board members for nomination for the July 1, 2011 – June 30, 2012 term:

Officers:

- President – Patricia Hickman
- Vice-President – Faye Gibbs
- Secretary – Dorothy Finnegan
- Treasurer – Jeanne Endsley

Designated Directors:

- Public information/Advocacy – Brooks Judd
- Membership – Michael Fuller

Directors at Large:

- Nancy Frykman
- Donna Lolli
- Gity Miller
- Christine Nielsen
- Jackie Oyer
- Cynthia Williams
- Gretchen Williams

On motion by Donna O./Dieter the slate was approved by acclamation.

V. REPORT of the BUDGET COMMITTEE: (Harrison, Jeanne, Gretchen, Gity, & Pat – with Carol B. as advisor):

- The committee reviewed the previous budget and considered the reductions in the county's budget for the library and are recommending the distributed budget.
- The 2011/2012 FY Budget was distributed and explained. On a motion by Pat/Michael the budget was approved without objection.
- Jeanne will be looking to other insurance companies to see if we can find one with a less expensive rate.
- Suggestion was made and strongly encouraged by the Board that in the future the budget should reflect a more itemized accounting of our funds. Our "Balance Forward" should be broken down and listed as specific items:
 - The Gallagher Fund (endowment from 1977) principal is \$6,800 (in a CD) and we can only spend the interest earned on Gardening books for the library; we can not spend the endowment of the \$6,800).
 - Our CD(s) should be listed separately and show interest earned.
 - Any savings account should be shown as savings account.

By moving these items into their own categories and listing income as actual income - we can more easily see how much we are spending per year and compare it to our actual annual income. Jeanne said she would work on changing this for the budget reports. The Read-a- Thon will run from June 1 – July 1. \$200,000 is the funding goal they are trying to reach for the up coming campaign. Everyone was reminded that donations to the campaign are not tax deductible since this is a political campaign.

V. OTHER BUSINESS:

- Everyone was reminded that we, individually, need to begin donating our time and money to the up coming campaign to renew the 1/8 cent sales tax that can only be used to support the Stanislaus Public Libraries.
- Joan, Turlock representative to the Stanislaus Library Advisory Board reported: The advisory Board is sponsoring a Read-A-thon to help sponsor the upcoming "Yes for Libraries 2012" campaign. She had

packets to hand out to those interested in participating and suggested some of the reading groups would be interested in participating.

VI. ANNOUNCEMENTS:

- Jayne reported that a group of Stanislaus County FOL's meet every three months at the Empire Library to discuss common interest and issues i.e. fundraising, membership recruiting, etc. She attended the most recent meeting and felt it was helpful and we should send someone to the next meeting.
- Dieter shared an email from the Modesto Library reference department announcing a workshop for grant writing and fund raising.
- Nancy J. ask us to consider having someone train to learn to write grants for possible future use for funds.
- The FOL By-Laws were given to new Board members. Dieter said if anyone wanted an electronic copy of the By-Laws to give him their email address and he would send them a copy.
- On behalf of Turlock FOL, Jack thanked Harrison for his service as President this past year.

VIII. ADJOURNMENT:

On motion by Michael/Donna the annual meeting was adjourned at 8 pm.

Respectfully Submitted,

Patricia Hickman, Secretary

Next Annual Meeting – 7 PM June 6, 2012 @ Turlock Public Library