

FRIENDS of the TURLOCK PUBLIC LIBRARY
MEETING of the BOARD of DIRECTORS

MINUTES

JULY 7, 2010

CALL to ORDER & INTRODUCTIONS:

FOTPL Vice-President Dorothy Finnegan called the meeting to order at 7 pm. Board Officers members present: Dorothy Finnegan, Vice President, Pat Hickman, Secretary, Jeanne Endsley, Treasurer, Board Members: Michael Fuller, Ann Krabach, Christine Nielsen, Gity Miller, Gretchen Williams, Cynthia Williams, Donna Oppelt, Nancy Jewett, past-president. Others present: Carol Blomquist, Turlock Librarian and Jayne Smith

APPROVAL of MINUTES:

On motion by Jeanne/Michael, the June minutes were approved as corrected (need to add Jeanne's name to June meeting as in attendance.)

PRESIDENT'S REPORT: Since the president was not able to be in attendance due to a family emergency his report was postponed until next month.

TREASURER'S REPORT (Jeanne Endsley):

- Susan Helm-Lauber (former treasurer) and Jeanne are in the process of transferring the treasurer's files to Jeanne's computer.
- The Treasurer's report was presented by Jeanne.
- The bills were presented: \$56.76 for 'membership expenses' (postage, receipt book, etc.);
- \$1500 for DVD's for the Children's Program
- \$175.35 to Stanislaus County Library for having the FOL "bookstore re-keyed".
- \$510.00 to Book Props, LL/c for children's books props (story boards) for the children's program.
- On motion by Ann/Cynthia the treasurer's report and bills was accepted; the bills were paid.

MEMBERSHIP (Christine Nielsen):

Currently we have 204 members; dues are due now so membership will increase as dues are mailed in.

LIBRARIAN'S REPORT (Carol Blomquist):

Due to the recession, all Stanislaus Libraries will be reducing their hours beginning June 26, 2010. All county libraries will be closed on Fridays and Sundays.

Turlock Public Library's new hours will be: Monday-Wednesday 10 am – 9 pm and Thursday's & Saturday's 10 am – 5 pm.

CHILDREN'S PROGRAMS:

- Magic Dan presented two performances on 6/12; there were 143 attendees. One parent reported to the desk how great he was and said they would like to see him back again. Carol (Librarian) & Susan (Children's Librarian) thanked the Turlock FOL for sponsoring this program.
- Children's Librarian, Susan Guest, began a special story or video each week followed by a craft activity. Today she has 180 attend the 1st program.
- Susan is seeking volunteers to help with the Pirate Party on 8/4 – a sign up sheet was passed around.
- Children's DVD order is ready to be placed – FOL gave her a check to order the DVD's.

- It would be helpful if Turlock FOL could give as much earmarked money as possible to the library for this fiscal year as the budget is very limited.

ADULT PROGRAMS:

- The summer reading program is including adults this year and several have submitted their brief book reviews so they could be entered in the monthly drawing for prizes. The June adult prize went to FOL board member Donna Oppelt, a \$15 gift certificate from Borders. Teens and children are also entering their age category for the summer reading program and receiving prizes.
- Pat requested, and The Greenery donated a \$15 gift certificate to the Turlock Adult summer reading program to add to the large grand prize at the end of summer.

OTHER:

- May 2010 circulation statistics (30,670) were up 28.3% from May of 2009 – 6,773 more items than 2009 and 5,984 more items than May 2008 when the library had been open on Tuesdays.
- A problem of the keys to the Friends Book Store in the library was brought up to Carol by Pat earlier today. The Friends will have two keys assigned to 2 (two) individuals from the friends. Issue: how do we get the keys to each individual volunteering for 2 hours without the person with the keys having to be at the library to open the store for each volunteer shift. Carol checked with how Modesto was handling their keys – They have a combination lockbox for the Friends. Each volunteer has the combination and asks for the box from the library office when they volunteer. Library employees do not have the combination to the lock box. Carol will discuss this at her meeting tomorrow and get back to the committee.

BOOK BIN COMMITTEE REPORT (Joan Ahlstrand):

No report this month.

BOOK SORTING (Sandy Mann):

Next Book Sorting will be in August or September, unless we receive too many books to wait that long. Cynthia & Jack Williams have taken about 70 bags of books out of the library. Pat will contact Sandy and let her know she may need a book sorting soon. Sandy will contact people when she sets up sorting dates.

SCHOOL OUTREACH COMMITTEE – Cynthia reported that all the elementary schools in the Turlock Public Schools have been completed at the end of the last school year. The committee wanted to know if the Board wanted to offer this service to the private elementary schools in Turlock. On a motion by Michael/Jeanne the Board unanimously agreed to offer the service to the private schools within Turlock.

BOOKSTORE in the LIBRARY (Pat Hickman reported):

- Need to paint the walls in the bookstore, we have the paint & volunteers (group of young adults and college students from the First Presbyterian Church) to paint the 2 walls, but need: brushes, roller, pan, drop cloth & painters tape. Dorothy has the tape. Jeanne will try to get the other supplies donated from Lowe's she will let Pat know if she can.
- Carpet shampooing in store. Donna has a carpet shampooer and will shampoo the carpet after the room is painted.
- Bookcases for the store – Faye Gibbs neighbor had 5 seven-shelf oak bookcases for \$200 each. Faye purchased these for the store if we want them, otherwise she will sell them. All agreed the price was more than reasonable and voted unanimously on motion by Gity/Ann to pay Faye for the bookcases. Faye needs to submit a bill to the Treasurer to be reimbursed. We have volunteers (previously mentioned young group) to move the bookcases. For reasons of safety, the bookcases will need to be fastened to the wall with braces – hopefully a Board member should be able to do this.
- The group of young volunteers and the Men's group from the First Presbyterian Church are willing to help move the books from HyPower to the bookstore.

- Turlock needs FOL volunteers to inventory and put books in shelves in an organized fashion. Dorothy & Christine offered to do the inventory so we could keep track of what types of books are selling and know when we need to remove books that are not selling.
- Pat has and is creating a list of volunteers & substitutes who are willing to “man” the bookstore when it opens. Hopefully we will be open most of the time the library is open. A meeting will be held with all volunteers to explain the procedures before we open the store.
- Carol is working on how the store keys can be made available to volunteers to open the store during their ‘shift time.’ Each shift will be 2 hours in length sometime during normal library hours.
- We need to determine how many file cabinets we need in the shop to store our files (President, Treasure, Secretary, & Historian). Possibly two 2 drawer ones that can serve a support for a table top for the cash box, etc. We may also need one 4-drawer (space available in the room.)

IV. REPORT of FOL’s MEETING with other FOL’s in SALIDA in MAY – (Dorothy Finnegan)

Dorothy reported the meeting was extremely informative, dealing mostly with the up coming renewal of the 1/8 cent sales tax to support the libraries in Stanislaus County. This tax was originally passed in the early 1990’s to support the library system. It has been renewed 4 times and is due be voted on again in 2013. This tax represents 85% of the total county library budget, without it the libraries could easily be closed, or be cut back to the 1993 level, or worse. Passage this time will be more difficult as the vote will be within the general election rather than during a special election and the political mood during this recession is anti-taxes, any taxes.

As Turlock FOL, we will be asked to donate up to 20% of our budget to the county committee spearheading the campaign. As individuals we will be asked to work for the committee with walking campaign, telephone campaign, signs in yards, etc. as well as individual cash donations. We will be kept informed as the election approaches. Dorothy will distribute the literature she received to all those interested.

V. STREAMS in a THIRSTY LAND:

General discussion of what to do with the excess books we have that not sold; approximately ½ of the books we purchased. Joan now has them at her house; there are still a few at the university. Suggestions are needed on how to disperse the books and just accept the financial loss on the investment in them.

- Offer the books as some type of prize
- Check with all the Turlock Schools, County Office of Education, and county libraries to make sure they have the book, if not give them each one copy. No one was appointed to check with he schools or libraries to report back to the Board.

MISSING MINUTES from PREVIOUS YEARS - Pat will begin to assemble a replacement secretary file for Turlock FOL by checking her historical files, contacting others who might have kept minutes, etc. This will be a long-term project.

NEW BUSINESS:

All Board members were asked if they had a copy of the By-Laws, if not, Pat has extra copies for distribution. Everyone in attendance said they had a copy.

MEETING ADJOURNED:

On motion by Michael/Gity the meeting was adjourned at 8:45 PM. Next meeting @ 7 Pm on Wednesday August 4, 2010

Respectfully submitted,

Patricia Hickman, Secretary