



Friends of the Modesto Library  
Board of Directors Meeting  
June 7, 2017  
Modesto Library Conference Room

Meeting called to order at 6:06 by Co-President Denise Nordell.

Officers and Directors present: Christine Brereton, Anne Britton, Cande Brody, Ellen Dambrosio, Pat Glattke, Jean Haven, Maree Hawkins, Denise Nordell, Pam Pallios, Cathie Peck, Carmen Pedrioli, Michael Leamy, Modesto Library Manager  
Guests: Kristine Ezovski, Chris Moreno, Stella Beratlis  
Absent: Jonaca Driscoll, Barbara Quinn

Chris Moreno, who will be the new Modesto Library Supervisor, introduced himself. Minutes of the March 1, 2017, Board of Directors meeting were approved. Minutes of the March 10, 2017 General Membership Meeting were approved with one minor correction.

## REPORTS

### President's Report: Denise Nordell

1. Denise praised the Board for a very productive quarter, including the Used Book Sale, Scholastic Book Fair, Rosemary Wells visit, and other activities.
2. Omega Nu has given provisional approval for a grant to FOML to fund an author's visit in 2018 to target ages 8-12. Maree authored the grant application.
3. The Library Foundation Gala will take place Sept. 23. The theme is "Young Minds + Libraries = Our Future". Tickets are \$125.
4. July 4th opportunities - Pat Glattke reported that the Modesto Kiwanis Club has offered FOML the opportunity to have 2 booths and a spot in the parade. The booths will promote FOML and "Yes on S".
5. The library's Summer Reading Programs for children and adults have begun.
6. All-Teen's Craft Fair is June 17.
7. "Yes on S - Save Stanislaus Libraries" is the new name for the 2017 Library Tax Campaign. Plans are in place and volunteers are needed.
8. Volunteer opportunities are coming up, and sign-up sheets were passed around.
  - a. Book labeling session for the 1500 FOML books to be given away at the County Fair in July
  - b. Staffing for July 4th booths
  - c. Library RFID coding at the Salida library. Michael will coordinate volunteers.

### **Treasurer's Report: Jonaca Driscoll**

March 1, 2017 - May 31, 2017

Expenses:	\$ 7,818.08	
Income:	\$12,541.31	
FOML Checking Account:	\$ 15,724.25	
FOML Savings Account:	\$ 1,707.32	
Bank of America Account:	\$ 5,374.64	
Total Assets		\$22,806.21

July 1, 2016 - May 31, 2017

Expenses:	\$ 21,048.70	
Income:	\$ 20,819.31	
FOML Checking Account Ending Balance		\$15,724.25

**MOTION: Anne moved that we accept these reports as submitted. It was seconded by Christine and passed unanimously.**

### **Librarian's Report: Michael Leamy**

1. Michael introduced Chris Moreno, the new Modesto Library Supervisor, and explained some of his duties. Chris will be the future liaison with FOML.
2. The RFID book coding is progressing nicely through the different branches. Volunteers are currently needed to complete the task in the Salida branch.
3. Adult readers have expressed enthusiasm for the weekly prizes they can earn for summer reading.
4. Michael is much appreciative of FOML's support for Olga Cardenas' book clubs and the "I Love My Librarian" Award. This provided a big boost to make possible a library at the Juvenile Justice Center which will be opening soon.
5. Michael announced that his last day of work is July 28th, as he has accepted a position as a systems librarian at Modesto Junior College. He has greatly enjoyed his associations with everyone in the Stanislaus library system.

### **Membership Report: Ellen Dambrosio**

1. At the conclusion of 2016 we had 140 paid memberships.  
As of June 5, 2017, we have 109 paid members.  
61 of last year's members have not yet renewed, and a list was passed around for volunteers to contact any names they recognize.
2. This is the last month to receive funds from Raley's for shopping because in the future they are going to fund "Wellness Education" grants to schools.
3. Ellen suggested we purchase FOML thank you notes with envelopes from Dittos, and she passed around samples. Ellen and the co-presidents will decide how and where the FOML logo should be displayed on the cards.

**ACTION: Ellen moved and Pat seconded that we purchase 200 FOML thank you notes from Dittos for an approximate cost of \$75. It passed unanimously.**

## **FINANCE**

### **Proposed 2017-18 budget: Maree and Denise**

The FOML Proposed Annual Budget (July 1 - June 30) was discussed and minor adjustments were made. It was decided to increase the projected income from the Used Book Sales, and decrease income from the Affinity Programs.

**MOTION: Cande moved and Kristine seconded that we accept the revised budget. It passed unanimously.** (It will be an attachment to these minutes.)

### **Approval of 2016-17 quarterly donation requests: Denise**

**MOTION: Denise moved and Maree seconded that we pay the FOML 2016-17 quarterly disbursement of \$2300 to Modesto Library for previously approved budgeted items. It passed unanimously.**

### **FOML donation to "Yes on S- Save Stanislaus Libraries"**

Anne recommended that FOML's contribution to the library tax initiative be made in July. Discussion followed. It will be the maximum allowable under nonprofit guidelines which is 20% of the new operating budget.

**MOTION: Denise moved and Ellen seconded that we donate \$4,940 to the "Yes on S - Save Stanislaus Libraries" campaign. It passed unanimously.**

## **OPERATIONS**

### **Revision of membership dues structure was discussed: Ellen**

Ellen presented membership labels and donation amounts mentioned at the March meeting. Discussion followed. Decisions are still being made as to how much detail should be included clarifying the membership amounts.

**ACTION: Pat moved and Ellen seconded that we accept the following labels and level revisions in the membership dues structure. It passed unanimously.**

<b>Reader</b>	<b>\$ 25</b>
<b>Storyteller</b>	<b>\$ 50</b>
<b>Novelist</b>	<b>\$ 100</b>
<b>Bestseller</b>	<b>\$ 250</b>
<b>Classic</b>	<b>\$ 500</b>
<b>Epic</b>	<b>\$1,000 and above</b>

The new membership levels will begin September 1, for the 2018 membership year. Memberships will continue to be annual, from January 1 to December 31 of each year.

### **Little Shop closing and future: Pam Pallios**

Pam shared the steps taken to close the Little Shop which included marking down and donating merchandise, and closing the bank account and the P.O. Box.

Unsold fixtures and the cash register are being stored in the basement.

She mentioned ideas her committee had come up with to not only raise funds, but also increase visibility of and involvement in FOML activities.

A committee of Maree, Cathie, Pam, Cande, and Anne will look at options for a future Little Shop or similar revenue stream and attempt to come back with a report that includes recommendations in September.

A card was given to Kristine thanking her for all the time she has devoted to The Little Shop through the years and especially during these past few months.

**Shop Report: Kristine Ezovski**

<u>3/01/17 - 5/30/17</u>	Net income: \$ 293.67
Revenue: \$293.67	Expenses: \$ 0.00

<u>7/01/2016 - 5/30/2017</u>	Net Income: \$ 704.74
Revenue: \$929.17	Expenses: \$ 224.43

**EVENTS/ACTIVITIES**

**Used Book Sale: Pat Glattke**

Pat reported that this year the Used Book Sale raised \$3,141.36 (including the tips given at the cashier stations). She submitted her report which included the volunteer schedule with contacts, planning calendar, list of improvements for future sales, and notes from previous Used Book Sale coordinators.

A thank you letter will be written to McGrath Moving who delivered the books to the sale and transported them to the Salida Library afterwards and to Beard Land Development for the use of their storage facility.

**Scholastic Book Fair: Anne Britton**

Anne reported that the Scholastic Customer Appreciation Warehouse Sale in May generated a total estimated income of \$1061. In addition, the 100 volunteer hours worked made it possible to earn approximately \$2,500 in books and materials for the library.

**November Scholastic Book Fair**

A chairman or Co-chairmen are still needed to head up the November Book Fair which will be held November 9 - 12, 2017. Anne, who has organized this event for years, is not available that week, but she will have made all the necessary preparations.

**Rosemary Wells: Anne Britton**

Author Rosemary Wells' events at the Modesto Library and the Peterson Event Center were well attended and enjoyed by all. Barnes and Noble sold Ms. Wells' books at both events, and FOML received 10% of pretax sales.

Rosemary Wells' visit was made possible by a \$1,000 grant to FOML from Omega Nu, the Stanislaus Community Foundation grant for \$500, the Modesto Library, Stanislaus County Office of Education, the Modesto Bee, FOML, and a generous contribution from a private donor. Hickman Charter School and Merced County Libraries also funded additional presentations by Ms. Wells for their sites while she was in the area.

**California Roots Digital Audio Project: Stella Beratlis**

Stella presented this project to record oral histories in stories, songs and poems of low income people in the Modesto region. With the help of Modesto Sound, these recordings will be distributed to radio stations and shared with the community. Stella requested FOML's support to host, promote, and staff the event, and to provide a letter of recommendation to support the grant application.

**MOTION: Anne moved that we proceed as a partner in the application for grants for the California Roots Digital Audio Project as outlined above. It was seconded by Ellen and passed unanimously.**

**CALENDAR**

September 6, 2017	Board Meeting, 6 p.m.
November 8-11, 2017	Scholastic Book Fair
December 6, 2017	Board Meeting
February 28, 2018	Board Meeting
March 7, 2018	General Membership Meeting
June 5, 2018	Board Meeting

The meeting was adjourned at 8:00 p.m.

Respectfully submitted on September 6, 2017.

Jean Haven, Secretary

## Friends of the Modesto Library Annual Budget

for fiscal year July 1, 2017 - June 30, 2018

*approved 6/7/17*

	2016-17	2017-18
<b>Revenue</b>		
<b>Donations</b>	\$ 1,200	\$ 8,500
<b>Fundraising</b>		
Book sales - new	\$ 1,000	\$ 1,000
Book sales - used	\$ 2,500	\$ 3,000
Grants	\$ 2,200	\$ 5,000
<b>Memberships Dues</b>	\$ 3,000	\$ 3,250
<b>Affinity Programs</b>	\$ 2,500	\$ 700
<b>TOTAL</b>	<b>\$ 12,400</b>	<b>\$ 21,450</b>
In-Kind	\$ 4,000	\$ 3,250
From Savings	\$ 5,841	
<b>TOTAL</b>	<b>\$ 22,241</b>	<b>\$ 24,700</b>

<b>Expenses</b>		
<b>Library Funding Requests</b>	\$ 16,400	\$ 16,000 *
<b>Programs</b>		
Program expense	\$ 500	\$ 1,720
Printing	\$ 150	\$ 150
Refreshments	\$ 200	\$ 200
<b>Operations</b>		
P.O. Box	\$ 66	\$ 70
Postage	\$ 200	\$ 200
Secretary of State	\$ 20	\$ - <i>Fee due biannually</i>
ALTAFF Membership	\$ 80	\$ 80
Insurance	\$ 500	\$ 500
Office Supplies	\$ 125	\$ 75
Newsletter	\$ 1,000	\$ 765
<b>Donations</b>	\$ 3,000	\$ 4,940
<b>TOTAL</b>	<b>\$ 22,241</b>	<b>\$ 24,700</b>
<b>Donation Limit</b>	<b>\$ 4,448</b>	<b>\$ 4,940</b>

* <i>Programs and Events</i>	\$ 7,500
<i>Books and materials</i>	\$ 6,000
<i>Staff Development</i>	\$ 2,500