

Library Advisory Board
MINUTES
July 13, 2017, 4:30-5:30 p.m.
Modesto Library Conference Room
1500 I Street, Modesto, CA 95354

Present: Board Members Dorothy Finnegan, Sue Henderson, Lise Talbott and Joshua Vander Veen; Library Staff Members Patti Boardrow, John Fleming, Curtis Lee, Diane McDonnell, Chris Moreno and CEO Representative Patrick Cavanah.

Absent: Jon Rodriguez

- I. Call to Order, Welcome & Introductions – Chairman Josh Vander Veen called the meeting to order at 4:30 p.m.
- II. Approval of Minutes of Meeting of April 13, 2017 – Minutes were unanimously approved.
- III. Public Comment – None
- IV. Correspondence – None

Report from County Librarian

Turlock Visioning meeting was held. Turlock Friends, Supervisor Chiesa and other community members attended. The plan is to expand the Turlock Library to approximately 20,000 square feet on the existing site. It is in a good location next to the senior center. Ideas for the expanded library were shared. Suggestions included creating more functional, attractive space, having a community room, teen space, study rooms, and expanding the children's area. The library must go to the Board of Supervisors to officially launch the project. The hope is to have construction done in 2018.

There is a plan in progress to relocate Empire Library to the other side of Yosemite Blvd. Empire Community Hall Association donated property to the Library. The building will probably be a steel frame construction rather than a modular building, as originally thought.

Denair Library will get an enhanced interior, LED lighting, and a new Circulation desk. They will be closing for three weeks, Aug. 19-Sept. 9. The exterior bookdrop will remain open during the closure.

Service animals are allowed in the library but there are new guidelines. Employees can now ask if the animal is vaccinated or look to see if they are wearing a dog license. We now have fewer dogs in the library. Our goal is to maintain a safe and healthy environment for our customers.

EVC Stations – The library received a grant for two electric vehicle charging stations: One in Modesto and one in Oakdale. The library does not plan to charge for this service initially. The Oakdale Tourism and Visitors Bureau is contributing funding toward the project. This effort will enhance the Library's digital presence and innovative approach to services. The charging stations may bring new people into the library who haven't used the library before.

Civil Grand Jury Report – The Library was selected for a focused review. The library was commended for high quality, diverse services. Recommendations included finding more appropriate ways for using discarded books and materials.

We now have a second pop-up library. It opened June 26, 2017 at the Juvenile Justice Center. The official Grand Opening event is scheduled for July 31, 2017. Funding sources included the Stanislaus Library Foundation, Modesto Toyota and a match from the Toyota Corp. A Self-check kiosk has been installed for self service. Youth Services Outreach Librarian Olga Cardenas had the vision for this project and saw it through to make it a reality.

Reports from Library Support Groups

- Friends of the Library
Friends of the Patterson Library: Sue Henderson reported that the Patterson Friends had a special meeting to talk about the library tax. They are focused on educating the public about the needs of the library and what the library does.

Friends of the Turlock Library: There will be a meeting tonight to discuss the library building project.

V. Old Business

- Update on Board Vacancies – District 1 and 5 Board members Lise Talbott and Sue Henderson have been reappointed and Jon Rodriguez has joined us to fill the District 3 vacancy. There are still three at-large vacancies: Agriculture, Education and Youth Advisory Council. The last Youth Advisory members were selected by holding an essay competition for high school age students who were interested in serving on the Board.

VI. New Business

- Curtis Lee is our new Business Manager. He has been with Stanislaus County for about ten years and spent the past eight years working at the Auditor Controllers. He has two full-time and one part-time staff members on his team at the library. He oversees accounting and payroll, and also serves as the Library's Safety Officer.
- Chris Moreno is the Modesto Library Supervisor. He oversees the Circulation, Children's, and Reference departments, and is also the liaison to Friends of the Modesto Library. He's worked in Collection Services and Reference departments prior to this position.
- The Library hopes to start work on the Makerspace project soon. We are in the process of finalizing a contract with Gyroscope.
- Restrooms in the Children's area of the Modesto Library will be remodeled. There is also a plan to combine the Circulation and Reference desks in the Modesto Library to provide better customer service. .
- The Turlock Library building project falls under Capital Improvements.. We may use PFF (Public Facility Fees) monies. Construction on this project should take approximately one year.
- John Fleming reported that IT has enabled RFID on four kiosks in Modesto. They are "going live" with RFID next Wednesday, July 19. As people enter the building, it will set off a low level audible alarm if they walk in with a book that hasn't been checked out via RFID. Tagging started a couple months ago. A company called Backstage tagged all the items in the Modesto Library. Library Operations Managers Michael Leamy and Bryan Sontag coordinated the tagging at the other 12 library sites. Gates for this system are currently unplugged until the tagging is complete and the system goes "live." Gates

have people-counter capabilities (to tally how many people walk in the door). Installation of the hardware and software for the RFID system is in progress. When someone walks out with an item that has not been checked out, gates light up with red and when the system is fully operational, an alarm will sound. The software on the computer will display the name of the item for staff to assist customers more efficiently.

IT is proceeding with the installation of virtual desktops. This project had been placed on hold to focus on RFID.

DVDs haven't been put out in the public area yet. A team of people will work on relocating DVDs out of the Circulation back room and onto the public floor. . Both the disc and case will be tagged with RFID to enhance security. This change will result in a significant improvement in customer service because customers will no longer be required to wait while staff retrieve the disc they wish to check out from the back room. Customers will now have the option of checking DVDs out at the service desk with staff or on the Self-check kiosk. This will save time for customers and staff.

- Juvenile Justice System library customers will check their own items in and out on a self-check kiosk. The library is providing them with a laptop to use for RFID checkout.

VII. Announcements – None

VIII. Next meeting date: Oct. 12, 2017, 4:30-5:30 p.m.

IX. Adjournment – Chair

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at www.stanislauslibrary.org/about_advisory_board.shtml subject to staff's ability to post the documents before the meeting.