

**Library Advisory Board
Minutes of July 13, 2006 Meeting**

Call to Order – Chairman David Lopez called the meeting to order at 4:34 p.m.

Approval of Minutes of October meeting – Sloane Ardis made the motion to approve; Peggy Bowen seconded the motion; unanimous approval.

Old Business

CIP Plan – Vanessa Czopek reported that the updated plan has not gone to the Board of Supervisors and there is no date scheduled at this time.

Dynix to Horizon – Vanessa reported that the library's catalog system was recently converted from Dynix to Horizon. Dynix, a DOS based system is no longer supported. Horizon, which is web-based, is the next generation of the library catalog. The conversion was fairly smooth. A few glitches are still being addressed and staff is a little slower due to normal learning curve.

LAB letter to Board of Supervisors – David Lopez reported that Supervisor O'Brien met individually with David and Sloane Ardis. David expressed his concern about being able to offer cultural programming opportunities and access to a range of ideas. Vanessa is meeting with the County CEO about providing more detail in advertising and contracts. A publicity procedure and program policy draft has been drafted. Members of the Library Advisory Board, Friends of the Library groups and the Library Foundation are asked to review the draft and return with comments to Vanessa. There is a group of citizens planning to attend the next Board of Supervisors meeting to voice concerns about the cancellation of a cultural program.

Threshold for Branches Measured by Population – Helen Wang previously asked if there was a formula for the number of library branches a community should have, based on population. There is no threshold, however, a standard of ½ square feet per person is recommended by the American Library Association. Helen has resigned from the board, as she is moving out of the area. A new member will be recruited for District 3.

Public Comment Period

Peggy Bowen asked why the books on tape are no longer rotated. Vanessa explained that this is no longer feasible because of the volume of deliveries. However, customers are encouraged to request those items, which can be delivered to the preferred branch.

New Business

County Librarian Report – Vanessa Czopek

Vanessa Czopek distributed the draft of a program policy developed by the CEO/County Counsel office. Public input is invited. Board members should Vanessa with any comments.

Cultural Programming – Vanessa Czopek and Susan Lilly Susan Lilly reported that the library is currently working with the International Festival to plan a year-long series of cultural programs to take place at libraries throughout the county.

FY 2006-07 Budget – Vanessa Czopek Vanessa Czopek distributed the 2006-07 budget totaling \$12,109,721 with revenue and expenditure breakdowns as follows: Revenue

Expenditures

- Sales Tax – 73.6%
- Human Resources – 61%
- State – 3.1%
- Operating Expenses – 14.6%
- County – 6.8%
- Materials – 11.7%
- Other – 4.3%
- County CAP Charges – 6.6%
- Public Facility Fee – 4.1 %
- Capital Improvements – 2.3%
- Fund Balance – 8%
- Debt Service – 3.8 %

Strategic Plan – Susan Lilly Susan Lilly discussed the recently completed Strategic Plan that will be in effect for the next three to five years. Major areas of focus are:

- 1) Improve the comfort and usability of library facilities
- 2) Increase customer usage of popular and recreational materials
- 3) Market the broad array of information available through the library
- 4) Improve the efficiency of library processes in materials acquisition
- 5) Maintain a safe and secure workplace
- 6) Create effective collaborative partnerships with public and private organizations
- 7) Staff will be aware of confidentiality of customer information as prescribed by law
- 8) Attain fiscal stability for the library

Read for the Record – Susan Lilly Susan Lilly reported that libraries throughout the county would participate in “Read for the Record” on August 24, in a nationwide effort to set a world record for reading the same book to the most children in a single day. The featured story is a special edition of “The Little Engine That Could.” Peggy Bowen offered to help coordinate in Hughson and Denair, in her capacity as a member of Friends of the Hughson Library.

Book sale Workshop – October 14 A book sale workshop for Friends of the Library, the Library Foundation and others is scheduled for October 14 at the Nick W. Blom Salida Regional Library. Those interested should R.S.V.P. to 558-7801.

VI. Next Meeting: October 12, 2006, 4:30 p.m. at the Modesto Library

VII. Meeting Adjourned at 5:32 p.m.

Minutes respectfully submitted by Susan Lilly