

Library Advisory Board
MINUTES

January 11, 2018, 4:30-5:30 p.m.
Modesto Library Conference Room
1500 I Street, Modesto, CA 95354

Present: Board Members - Sheridan Beuving, Dorothy Finnegan, Sue Henderson, and Joshua Vander Veen; Library Staff Members - Patti Boardrow, John Fleming, Curtis Lee, Diane McDonnell, Friends Representative - Denise Nordell, Friends of the Modesto Library Co-President

Absent: Lise Talbott

- I. Call to Order, Welcome & Introductions – Chairman Josh Vander Veen called the meeting to order at 4:30 p.m.

Approval of Minutes of Meeting of October 12, 2017 – Minutes were unanimously approved.

- II. Public Comment – None

- III. Correspondence – None

- IV. Report from County Librarian

Measure S: The measure renewing the 1/8 cent sales tax funding has passed, assuring the library of stable funding for 12 more years. The Library Advisory Board serves as the Citizens Oversight Committee that oversees spending of the money generated from this tax. Diane McDonnell will go to the Board of Supervisors Jan. 30 to thank volunteers for their dedicated work on the campaign.

Operations Manager: A new Operations Manager has been selected and will join the library management team. Thomas Kaps has the necessary skill set to serve in this important role and he will be a valuable addition to the team.

Projects 2018:

- Turlock Library Expansion Project – We are moving ahead with the project. The remodel will increase the size of the Turlock Library by doubling the square footage, bringing it up to over 20,000, from its current size of 10,000 square feet. Five architectural firms were interviewed: Three were from the bay area, one from Sacramento, and one from the Valley.
- Empire Relocation – A Community Visioning Meeting is scheduled for Jan. 17, 2018. It will be held at 6 p.m. during the MAC (Municipal Advisory Committee) meeting. All interested residents, and others affiliated with the community, are invited to attend. We are seeking advice and input for the new library building project, which will most likely be a conventional or a metal framed building. Supervisor Kristin Olsen will be attending the Visioning Meeting. The Empire Library will go from the current size of 1900 square feet to a new building which is expected to be over 3000 square feet.
- Makerspace – This Modesto Library project is still in the works and the goal is to complete the room in 2018. The County's Capital Projects Division has stepped in to offer support. Some of the innovative equipment that will be featured in the Makerspace area is currently on display for the public. At the Modesto Library, there is a semi-permanent 3D printer display in operation, and another 3D printer is currently on tour

visiting each library location, where it will be on display and in use for approximately one week.

- Electric Vehicle Chargers – GSA (General Services Agency) will begin installation of the charging stations this spring or summer.
 - Pop-up Library in Grayson – The library was awarded a \$55,000 grant from Sunlight Giving, to serve underserved families by creating a pop-up library at Grayson Community Center. It will be located inside the Grayson Community Center and will be open one day per week. There will be a book drop outside available 24/7. Services and resources planned for the Pop-up Library include a collection of children's books for check-out, as well as books for teens and adults. Tablets will also be available for use inside the Library. There will be regularly scheduled story times, and Wi-Fi will be available. Future plans for the space include an option to install lockers for customers to pick up items placed on hold, which would be available 24/7 utilizing automated equipment. The cost of this equipment is approximately \$30,000, and the Library could pursue additional grant funding for this.
 - Discover and Go – This nationally recognized museum pass program provides library cardholders with free and discounted tickets to museums and cultural institutions. Stanislaus Library plans to begin offering this service later in the year. The cost to start up this service is \$2,500. Many of the venues are in the Bay Area, including the Asian Art Museum, California Academy of Sciences, Charles M. Schulz Museum, and the Exploratorium. Library card holders may log in to the Library website at home and print out their free or discounted passes.
 - Constant Contact is a new service the Library is utilizing to provide an enhanced, electronic version of the monthly calendar, which is sent to subscribers.
- V. Reports from Library Support Groups – Sue Henderson reported that Patterson Friends had their book sale in October and made a little more than the prior sale. They have two rooms where they store the books and one room had a leak. Some books were damaged by the water and carpet had to be replaced. An outdoor sign is needed to advertise events at the Patterson Library.

Dorothy Finnegan reported on the events of the Turlock Friends of the Library. They held a children's book fair. They have collected \$78,000 that will go towards the Turlock Library expansion project. They just got another \$5,000 from a business. There is a book fair coming up January 25 and 26 at First Methodist Church. They generally earn \$5,000 at the Book Fair. There is always sorting and transporting to be done. They have two book stores that are open regularly. One is right in the library and the other is downtown at a furniture store, Gallery Finesse.

The Librarian in Turlock is going to create an escape room for children. The library is very progressive!

Denise Nordell was representing Friends of the Modesto Library. They have a used book sale on May 5 outside the Modesto Library, and the Scholastic book sale shortly after from May 9 to May 12 in the Modesto Library auditorium. March 7 will be the Friends of the Modesto Library Annual Meeting. The Little Shop closed to make way for office space.

VI. Old Business

Board Vacancies – District 3 representative Jon Rodriguez has resigned from the Advisory Board. There are still three at-large vacancies, including agriculture, education and youth advisory. It was suggested that we hold another essay contest at the beginning of the school year. High school counselors or librarians could be asked to promote the contest at their schools.

VII. New Business

Curtis Lee, the Business Manager and Safety Officer for Stanislaus County Library, talked about the process of banning customers who do not follow the Rules for Behavior. Physical or verbal altercations occur at times, making it necessary to take actions to protect other customers and staff. The Library follows a progressive banning procedure based on multiple instances and severity of the incident. Bans of 6 months or greater are approved by the County Librarian and County Counsel. The Library receives a confidential County Hot Sheet from the County's security team, which shares information about members of the community who have caused concern at County facilities. This represents one of the many proactive measures used by County Leadership to protect residents countywide.

John Fleming, Virtual Services Manager of the Stanislaus County Library, gave an update on IT (Information Technology). Lots of intriguing trinkets are being created on 3D printers which are on display at library branches. Select items can be requested by members of the community and they are free to the public at this time, in limited quantities. The goal is to have a volunteer or staff member available to provide information about the design process. The material used to print items is called filament. The library uses a filament called PLA because it is easy to print and does not create a noticeable odor as other filaments may. There are many functional uses for the 3D printers, such as replacement parts for cars or convenient just-in-time part production of items, in addition to the creative side. Some are even experimenting with candy making on these types of printers.

Staff computer upgrades are in the works, and IT has recently installed new monitors at the Modesto Library.

E-Rate provides a significant discount for schools and libraries. Category One services which include the library's internet, data communications between all of our 13 community libraries, and some phone services, amount to approximately 90% discount. Category Two services which will include the replacement of the library's ageing network infrastructure equipment (Firewalls, routers, and switches), will be applied for next year, providing approximately 80% discount, and will take place over the next 5 years.

Many customers are using their own devices in the library and wish to have printing capability, and the Library will soon provide WiFi printing. We are proactively working to train staff to be active participants in network security by better understanding what links to avoid when online. BHRS (Behavioral Health and Recovery Services) recently experienced a significant security breech to their network. John is taking a proactive approach and focusing on security to avoid any such attack to the Library network.

VIII. Announcements – None

IX. Next meeting date: April 12, 2018, 4:30-5:30 p.m.

X. Adjournment – Chair

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at www.stanislauslibrary.org/about_advisory_board.shtml subject to staff's ability to post the documents before the meeting.