

Library Advisory Board  
MINUTES  
April 12, 2018, 4:30-5:30 p.m.  
Modesto Library Conference Room  
1500 I Street, Modesto, CA 95354

Present: Board Members - Sheridan Beuving, Dorothy Finnegan, Sue Henderson, and Joshua Vander Veen; Library Staff Members - Patti Boardrow, John Fleming, Thomas Kaps, Curtis Lee, Diane McDonnell; Friends Representative - Friends of the Modesto Library Co-President Denise Nordell

Absent: Lise Talbott

- I. Call to Order, Welcome & Introductions – Chairman Josh Vander Veen called the meeting to order at 4:30 p.m.

Approval of Minutes of Meeting of January 11, 2018 – Minutes unanimously approved.

- II. Public Comment – None

- III. Correspondence – None

- IV. Report from County Librarian

Projects 2018:

- *Turlock Library Expansion Project* – On March 6 the Stanislaus County Board of Supervisors authorized the negotiation, finalization, and execution of a professional services agreement with the architectural firm, WRNS Studio of San Francisco for the Turlock Library expansion project. Phase 1 which is the expansion phase of the project, could be completed by the end of 2019. Phase 2 renovating the existing building will follow.
- *Empire Library Relocation Project* – Over 40 people attended the Community Visioning Meeting on Jan. 17, 2018, led by District 1 Supervisor Kristin Olsen. It was held during a regularly scheduled MAC (Municipal Advisory Committee) meeting. All interested residents and stakeholders were invited to attend. The community is enthusiastic about the relocation of the library. Five architectural firms were interviewed and one will be selected soon. The property for the new building was donated to the county.
- *Modesto Library Combined Desks* – The Modesto Library service desk will be relocated and replaced, combining circulation and reference services to provide one point of service for customers. The concept of a centralized desk has been in wide use since the 90s, and it is considered a best practice in public libraries. The removal of the center desk in the entry way has been a longtime goal to open up the entryway and improve the flow of foot traffic in and out of the building. The back desk will continue to be used for Passport services. Circulation and reference staff will be trained to work as a team at one desk; however their basic duties will not change.

Jan Schmidt, Director of the Stanislaus County Law Library located in downtown Modesto, deals with many of the same challenges as SCL in managing requests to bring animals, including service dogs, into the library. SCL has implemented a new procedure that requires

proof of vaccination before a service dog can be brought onto library property. Jan plans to develop a similar policy for the Law Library.

Youth Services Outreach Librarian, Olga Cardenas, was honored as one of Stanislaus County's Outstanding Women. The Youth Services Outreach team delivered 1,651 Early Literacy Programs last year, which reached 48,800 children and families

The Library contracts with LearningQuest to provide adult tutoring sessions to people in our county. LearningQuest had over 100 matched pairs for the year. Tutors are always needed to provide literacy services to learners who are waiting to be matched.

Salida Library was featured on Channel 13's Good Day Sacramento recently! They did a story on the library's new Virtual Reality programming offered to teens and adults. The Salida staff had an opportunity to demonstrate the innovative Virtual Reality equipment, which was provided by a grant.

#### V. Reports from Library Support Groups

Denise Nordell, Friends of the Modesto Library Co-President, reported that there is a used book sale planned for May 5, outside the Modesto Library on the portico from 8 a.m. to 3 p.m. Pat Glattke is organizing the sale, hoping to collect 10,000 books for the sale. The Dia event in Modesto was great and 473 free books were given out!

Pat Glattke was here, as well, from Friends of the Modesto Library. She was very complimentary about the Modesto Library staff and mentioned, specifically, their super friendly attitude and the gratitude they express.

Dorothy Finnegan from Friends of the Turlock Library reported that \$5,500 was made on a successful book sale. Their building fund (for the Turlock Library expansion project) has reached \$81,000. They have tried some new ways of fundraising, such as posting books on eBay. Would any other Friends group like to put books on eBay? Michael Leamy has been selling books online for Friends of the Modesto Library.

Sue Henderson reported from Friends of the Patterson Library that they have a book sale starting Wednesday, April 18. Patterson Library didn't get their outdoor sign by April 1. They had hoped to promote their book sale by displaying a sign outside. They need to get two more bids before they can proceed with the purchase and installation of a sign. Patterson Friends recently received donations from local clubs who wish to participate in the mission of getting children's books to families who may not have books. These funds will be used to purchase the books and they will be given out at a local pantry.

#### VI. Old Business

Status of the Board – Joshua Vander Veen is willing to serve on the Board for another term. There is a vacancy in District 3 (Salida) and three at-large vacancies (agriculture, education and youth advisory). Let Diane McDonnell know if you have any suggestions regarding who may want to serve.

#### VII. New Business

Thomas Kaps, the Library's new Operations Manager, was introduced. He will be working

closely with the Library's other Operations Manager, Bryan Sontag. Thomas is taking on the safety and security duties for the library, in addition to the management of over half the libraries in the library system. He is responsible for reviewing and managing incident reports, minor safety and security issues/injuries, and safety compliance. Bryan oversees seven of the libraries (Den, Key, New, Oak, Pat, Riv, Tur) and Thomas has the other six (Cer, Emp, Hug, Mod, Sal, Wat).

Curtis Lee, the Library's Business Manager, announced that the mid-year budget has been approved by the Board of Supervisors. Measure S election costs were \$324,000. The Library's portion was over half the cost of the election.

The library plans to use the \$5,000 Blom memorial fund to replace aging signage on the front of the Salida Library and repair a lighted sign near the street. .

John Fleming, Virtual Services Manager of the Stanislaus County Library – The IT team is focused on creativity. For example, the 3D printer has been on a tour of all 13 libraries to enable customers to experience this technology. At the Keyes Library, which is a joint use facility with Keyes Elementary School, it has been a focus of many class visits.

There was a new feature recently added to the Library's notification system for Library card-holders. Often, problems are caused by library card expirations. IT has activated an email notification function that alerts customers that their cards are about to expire so they have an opportunity to update before it impacts their ability to access library resources.

The library is using iPads at the Modesto Library self-service kiosks to assist customers new to self-checkout in using the equipment, and who may not have their library card passwords handy.

WiFi/remote printing is now a reality at the Modesto Library. Customers may print from home or remotely using their own devices. They have up to 14 hours to stop in the library and pick up their print jobs.. Envisionware is the provider for this service called "Printer-on." Library cardholders get two black and white pages free, just as they do when printing from a library public computer. This service has been much in demand.

- VIII. Announcements – Volunteer Appreciation Event will be held at Salida Library on April 28, 2018 at 2 p.m. Shining Star Awards will be presented at this event.

The annual party at the library will be held on August 24, 2018.

There will be a celebration at the annual Foundation gala for the passing of Measure S. The Library Foundation Gala is scheduled for September 22, 2018.

- IX. Next meeting date: July 12, 2018, 4:30-5:30 p.m.

- X. Adjournment – Chair

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at [www.stanislauslibrary.org/about\\_advisory\\_board.shtml](http://www.stanislauslibrary.org/about_advisory_board.shtml) subject to staff's ability to post the documents before the meeting.