

Friends of the Newman Library

Minutes of the Board Meeting held Tuesday, June 6, 2017

- I. The meeting was called to order by President, Laretta Ayers at 6:05 P.M.
- II. Approval of Minutes
 - a. The Minutes of the meeting held Tuesday, April 18, 2017 were approved as read. And -
 - b. The Minutes of the meeting held Tuesday, May 2, 2017 were approved as read. A motion was presented and seconded. All in favor: 5 No: 0
- III. Old Business
 - A. Treasurer's Report

All forms to the State of California have been filed to update the Association. The Bank Account was reopened and to date we have earned: \$594.63. Expenses included storage unit, postage, office supplies, state fees and change for money box used in book sales for a total of: \$191.02. (See expense report attached.)

The only regularly scheduled monthly expense is for the storage unit at \$65.00 a month.
 - B. It was brought up that the Historical Society has a computer and an accounting software on which we could use and store our financial records. A motion was made and seconded that we use the Historical Society's computer until we are able to purchase one of our own. All in favor: 5 No: 0
 - C. Library Activities Update. The Library and FONL has been given FREE space at the Fall Festival with the provision that there must be an interactive activity for 3 hours on Saturday and Sunday from 1PM to 4PM. The Index has agreed to provide the space and pay for supplies. We are hopeful that they will purchase a Lego racetrack for this activity to then be used in the library. Marlena Cardinal is pursuing this.
 - Laretta Ayres thought there is a racetrack in storage that we may be able to use for free. She is pursuing this.
 - D. Summer Reading Program. FONL has begun contacting businesses in Newman to provide prizes. To date, we have gotten 50 coupons for a free Slushie at JJ Liquors, a promise of a \$25 gift card from Nob Hill and an unknown quantity of coupons for a single scoop ice cream at Rite Aid. Marlena is driving this

campaign and will be contacting all businesses in town. Veronica is having a cover presentation letter translated into Spanish for those Spanish speaking businesses. We will be recruiting our bi-lingual volunteers to assist with this.

- E. Library Tax Campaign. This campaign will start in either late August or early September. There will be 4 phases: 1. Door-to-door for literature to be dropped off at the homes of all registered voters. 2. Telephone calls to each registered voter. 3. Table set up in public with literature and encouraging people to vote. 4. A fund-raising event in which FONL will need to provide all the food and drink. All of this needs to happen by or before mid October as the majority of citizens have mail in ballots for the November election.
- F. Book Sales Report. There are two more book sales schedule in June. We will be taking the month of July off completely due to the holiday and school being out. Monthly book sales will resume in August.
- G. Membership Drive Update. To date we have 21 new members. We will continue to advertise at every opportunity.
- H. There are openings for the following positions in the Association: Historian, Secretary and Treasurer. Each member is encouraged to help find people willing to volunteer to fill these positions.
- I. There was no other old business

IV. New Business

- A. Event Insurance. The Association doesn't need insurance all year round. This has cost over \$500 in the past. It was brought to our attention that all we need is insurance coverage for each event in which we participate. That will cost approximately \$50-\$60 for each, a huge savings for us.
- B. Fall Festival. We will need several volunteers; however, it will only be for 3 hours at a time on Saturday or Sunday. All members are encouraged to participate.
- C. eSCRIP. We are now listed with eSCRIP. However, there are no Newman businesses that are participating. Some are in Turlock and some are in Modesto. FONL will provide a list of all of them. We will also be posting this on our Facebook page.
- D. AmazonSmile. This had already been set up by the previous members. We are now advertising it on our Facebook page and in the library.
- E. Permanent Book Race / Donation Box. This has proved to be very successful giving FONL a steady flow of income.
- F. Bequest Program. Marlena is investigating this and will have more next month.
- G. Grants. Laretta is looking into this, especially now that we have been "blessed" by the State of California. She will have an update next month.

- H. Facebook Status. Our Facebook page is doing great; however, more people need to be made aware of it. Veronica is posting photos and info regularly. It is being updated on a regular basis to keep it current.
- I. FONL wishes to acknowledge their appreciation for our volunteers. Although we had planned on recognizing 5, only 1 person came to the meeting. Kristin Garcia was presented with a Plaque of Recognition for all her hours. She has come to all the book sales, helped with set up and packing the books in boxes. She is GREATLY appreciated.
- V. Due to the Fourth of July Holiday, our next meeting will be held the third Tuesday of the month – July 18th at 6:00 pm.
- VI. There being no further business, the meeting was adjourned at 7:01 PM.