

**FRIENDS OF THE MODESTO LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

September 3, 2008

The meeting was called to order at 6:30 p.m. in the conference room of the Modesto Library.

ATTENDANCE

Present: Board Members Stella Beratlis, Joan Patterson, Jonaca Driscoll, and Anne Britton as well as the manager for the Modesto library, Charles Teval, FOL members Ellen Dambrosio and Barbara Quinn, and guest Peggy Gardiner.

MINUTES

The minutes of the August 7, 2008 board meeting were approved as submitted.

TREASURER'S REPORT

Jonaca Driscoll reported the following assets as of 31 August 2008:

Checking	\$1,282.78
Savings	\$1,520.18
Peti Taylor Checking	\$ 200.00
Peti Taylor CD	\$2,017.96
Expenditures to date:	\$2,995.00

Expenditures since the last meeting include: \$2400 for Children's programming [does not include approved funding of estimated \$400 for the Peti Taylor event scheduled for the spring], \$250 donation for Ryan's Tree project, \$250 for Children's Wiggle Worms supplies, and \$65 for initial scrapbook project supplies.

Jonaca noted that one donation was from an employer matching gift program in the amount of \$100, which sparked discussion of encouraging similar donations.

LIBRARIAN'S REPORT

Ryan's Tree – Charles Teval informed the Board that the Relay for Ryan took the Ryan's Tree project up to the target funding. There is now enough money to do the project. No firm schedule was available for the construction phase, which will build the new "tree" to replace the pillar in the center of the Children's Room. See www.ryanstree.com for more information on the project.

International Festival – Susan Lilly has inquired if there are Friends willing to help staff the Library’s information booth at the International Festival.

ACTION TAKEN: The board agreed that this is a good venture for Friends involvement. Anyone interested should **call Susan at 558-4813 or Charles at 558-4946** if they will take a shift during the Festival to be held **October 4 from 11 a.m. to 5 p.m.** at the Gallo Center for the Arts.

Intern – Charles announced that Stella Beratlis will be interning at the Modesto Library as part of her Masters program in Library Science. Her first rotation of duties will be working with Susan Lilly on the library’s annual report.

Gift Store – The possibility of the Friends opening a gift store in the library is on hold until the County Counsel’s office responds. Barbara Quinn reported on a visit to the Laguna Beach Library friends’ used bookstore, which sounded very nice.

All Kids Craft Fair – Barbara Quinn is helping coordinate this annual event with the Children’s department. It will be held on October 11, 2008 on the library portico. It features crafts made by children, who set up and run their own booths at the fair then keep whatever profit they make on their sales.

OLD BUSINESS

DOMAIN NAME: The Friends now have a new web address. It is www.modestolibraryfriends.org and includes links to information about the organization including a Paypal donation option.

ACTION TAKEN: The library’s Friends page will link with the new domain address.

SOCIAL EVENT: Several decisions were made. A “Novel Book Exchange” party will be held on October 22 in the library auditorium from 6:30-8:30 p.m. Cornelia Read, author of mysteries such as *A Field of Darkness* and her recent one, *The Crazy School*, will be the featured speaker at 7:00 p.m. Copies of her book will be purchased and signed by the author to use in an opportunity drawing. The book exchange will be held after Ms. Read’s presentation.

ACTION TAKEN: **Peggy Gardiner** will donate and cater the food portion of the party. **Charles** will confirm paper/table supplies from the Friends’ stash at the library. **Stella** will see if she can identify a coordinator for the event and keep us informed via email; will see if she can find a donation of coffee from a local business; will continue to act as liaison with Ms. Read and handle ordering copies of Ms. Read’s books to be sold at the party; and will do a mock up of an invitation.

PR MATERIALS: Several options for *nametags* were discussed and a consensus reached.

ACTION TAKEN: Joan will donate the cost of Avery type nametags and pinned plastic sleeve holders for them. Stella will follow up on getting them made in time for the October 22nd party.

Stella reported on her price comparisons for a “*table throw*” with the name and web address of the Friends.

ACTION TAKEN: On a motion by Jonaca, seconded by Joan, the board approved spending approximately \$160 for this. **Stella** will order it in hopes of having it available for the October 22nd party.

BYLAWS: Sections of the recently amended bylaws were reviewed to assure compliance. Stella was reminded that the President shall appoint a **Nominating Committee** by December.

Article IV. Section A. allows for **additional directors**, beyond the four officers, to be appointed by the Board of Directors.

ACTION TAKEN: Ellen Dambrosio was unanimously elected to the Board and will continue in her capacity as membership chairman.

A lively discussion on the interpretation of Article III. Section D. resulted in a consensus on **dues structure**.

ACTION TAKEN: The **membership year** will be considered to be a calendar year, January-December. As a promotional offering, dues paid at or after the October 22nd party will be considered dues for 2009.

ACTION TAKEN: On a motion by Jonaca seconded by Ellen and approved unanimously, **dues for 2009** will be changed as of 22 October 2008 to the following:

- \$ 5.00 Student
- \$15.00 Single
- \$25.00 Family
- all other levels will remain the same.

NEW BUSINESS

TAX DEDUCTIBLE CONTRIBUTIONS: Anne presented updated information on requirements for acknowledging donations. IRS Publication 526 notes in part that dues of \$75 or less can be documented by taxpayers with a bank or credit card statement, which include the three elements needed: the name of the

organization [FOML], the date of the contribution, and the contribution amount. Cash contributions will require a receipt or letter stating those three data. Anne also read a draft of a tax ID statement that can be included on the membership form.

ACTION TAKEN: People who may need a receipt for tax returns will be identified from membership/donation information **Ellen** will give to Anne. As Secretary **Anne** will send letters of acknowledgment to those who have paid in excess of the dues and/or given outright donations in 2008 and thereafter.

UPCOMING EVENTS

All Kids Craft Fair – October 11, 2008 on the library portico. [See item above.]

Safari Book Fair – November 13-15, 2008 in the library auditorium. The Scholastic Book Fair is one of our two annual fundraisers. Volunteers will be needed and can contact Anne at 996-1531 for times and duties.

AGENDA ITEMS FOR NEXT MEETING:

- Report on the Novel Book Exchange party.
- Report on the Safari Book Fair.
- Consideration of appointment of additional Directors.
- Introduction of Nominating Committee.

The meeting adjourned at approximately 8:10 p.m. The next Board of Directors meeting will be on **December 3, 2008 at 6:30 p.m. in the Library Conference Room.**

Dated: 3 December 2008.

Respectfully submitted,

Anne Britton, Secretary