



**FRIENDS OF THE MODESTO LIBRARY
BOARD OF DIRECTORS MEETING
VIA ZOOM
2 JUNE 2021**

Meeting called to order at 3:05 p.m. by President Denise Nordell.

Officers and Directors present: Anne Britton, Christine Brereton, Cande Brody, Ellen Dambrosio, Marilyn Drew, Jonaca Driscoll, Pat Glatcke, Maree Hawkins, Judy Herrero, Denise Nordell, Pam Pallios, Cathie Peck, Judy Pierce, Beverly Schlegel; Chris Moreno, Modesto Library Manager.

Guest Maria Hernandez was introduced as a participant in NextGen on Board. The two year training program under the umbrella of the Stanislaus Community Foundation with support of Dave and Jeanne Olson, pairs non-profits and individuals with common interests and officially begins in July.

"The goal of *NextGen* on Board is twofold. For young leaders, it aims to (1) increase their capacity to engage in change efforts, (2) increase their opportunities to be at decision-making tables, (3) broaden their exposure to career pathways, and (4) develop their professional and informal networks. For participating nonprofits, having a young leader as a board member will deepen the organization's perspective on issues that impact young people, and this will allow the organization to innovate solutions as a result." <https://www.stanislauscf.org/nextgen-on-board>.

Maria and FOML will be included in various NextGen training sessions.

Minutes of the 3 March 2021 meeting were approved as submitted with corrections on a voice vote of Pat's motion, seconded by Jonaca.

President's Report: Denise Nordell

The executive committee [Denise, Pat, Jonaca, Anne, Ellen and Maree] met in late May to receive and discuss the items requested by the library for fiscal year 2021/2022. FOML's proposed budget for the coming year was drafted in order to be taken up for consideration by the full board at today's meeting.

Librarian's Report: Chris Moreno

Staff/Library Updates

- The library opened on March 22 as the County moved to the COVID-19 Red Tier.
- All programming is still virtual and will remain so through the summer.
- WiFi is still available from 8 a.m. to 8 p.m. and the range extends to the parking lot.
- Volunteers are still not allowed in staff areas, which limits FOML access to its materials stored in the basement. Anne, Candy and Pat need access as soon as possible.

- Passport application appointments are now available.
- Revenue—both actual and projected—from county sales tax appears to have an improved outlook with a rebounding economy.
- Empire Library will hold an outdoor ceremony on 9 June to celebrate the opening of the new building.
- Turlock library construction is at 90% completion with an August opening hopeful.
- Modesto Library ramp upgrade is complete.
- Construction of the Modesto Library Maker Space area is nearly completed [est. 90%].
- Staffing is not yet back at its pre-closure level, but four assistant librarians are added back in, rehiring former staff. Page staff is still very limited.
- Librarian retirement at one branch will result in staff transfers resulting in an opening at Modesto.

Membership: Ellen Dambrosio

Midway through our membership year (January through December), we have 100 paid memberships. For midyear memberships this is on par or a bit better than for the last few years.

Plans for Increasing 2021 membership include

- Tables/booths at Farmer’s Market and future events.
- Newsletter articles with donation buttons in electronic versions.
- Email or USPS renewal reminders.
- Business membership solicitation letters.

Board members are encouraged to provide contact information so a letter can be sent to local businesses. Or if you’d like to ask yourself, especially if you have a good relationship with the owner or manager, Ellen can provide our current business membership form for you to include.

Ellen will send a list of lapsing memberships for board members who would like to make contacts with people they feel a personal outreach nudge might result in a renewal.

Treasurer’s Report: Jonaca Driscoll

[Full reports available upon request.]

Quarterly Report: March 2021 through May 2021

Expenditures	\$ 5,344.38
Income	\$ 2,418.87
Current Assets	\$32,354.46

Review of allocated distribution included discussion of alternative use of the \$300 normally used for books at the extremely limited 2021 county fair. The consensus was that, instead, this year the books will be distributed to agencies such as Haven Women’s Center, LearningQuest literacy centers and Parent Resource Center by Susan Lilly.

ACTION TAKEN: Quarterly distribution of \$1,400 to the library for both Adult and Children’s programming and the alternative book distribution were approved on a motion by Anne and seconded by Christine.

Fiscal Year: July 1, 2020 - June 30, 2021

Expenses: \$ 18,214
 Income: \$ 20,496
 FOML Checking Account : \$ 30,685.74
 FOML Savings Account: \$ 1,668.72
TOTAL ASSETS: \$ 32,354.46

Library Requests 2021-2022

Items Requested	Total Requested	9/1/2021	12/1/2021	3/2/2022	6/1/2022
Circ. Display Supplies (Poster Board, Paper, Velcro, Paint, Dye Cutter materials, etc)	\$500	\$500			
Juvenile Justice Center bk club materials /refreshments(YSO, Annie Snell)	\$800		\$800		
Modesto Dia Event (April 2022)	\$1,200		\$1,200		
CLA Conference [May 2022] (and other professional development trainings)	\$1,000		\$1,000		
Yule Ball/Harry Potter event (Dec 2021)	\$800	\$800			
Adult Programming Supplies (\$250/Quarter)	\$1,000	\$250	\$250	\$250	\$250
Childrens Programming/Crafts\$800/Qtr)	\$3,200	\$800	\$800	\$800	\$800
Books for County Fair (Susan Lilly)	\$300				\$300
Mobile Book Cases for Children's Area (x3)	\$1,250	\$1,250			
Upgrade Drinking Fountain/Bottle Filler (near FOML pillar)	\$500	\$500			
Framed photos/artwork	\$900		\$900		
Book Carts for Children's area (x2)	\$900	\$900			
Easel for Storytime and programming	\$550	\$550			
Custom Bike Racks w/Logo or Design (x8)	\$4,000				\$4,000
Totals	\$16,900	\$5,550	\$4,950	\$1,050	\$5,350

ACTION TAKEN: After discussion, Jonaca moved and Judy Pierce seconded a motion to approve the requests and quarterly review schedule. Motion passed on a voice vote.

Budget 2021-2022 [note that 2020-21 YTD does not include June 2021]

Friends of the Modesto Library Budget			
<i>Approved for fiscal year July 1, 2021 - June 30, 2022</i>			
	2020-21 Budget	2020-21 YTD Actual	2021-22 Budget
Revenue			
Membership Dues	\$ 8,000	\$ 12,323	\$ 12,000
Business Memberships	\$ 600	\$ 1,000	\$ 1,000
Sponsorships	\$ 500		\$ 500
Donations/Memorials	\$ 350	\$ 5,719	\$ 500
Grants	\$ 1,000		
Book Sales			
Scholastic			\$ 1,000
Used Book Sales	\$ 8,000		\$ 4,500
Online book sales	\$ 1,000		\$ 300
Barnes & Noble Book Fairs	\$ 1,500	\$ 1,325	\$ 2,000
Other	\$ -		
Affinity Programs	\$ 200	\$ 129	\$ 150
TOTAL	\$ 21,150	\$ 20,496	\$ 21,950
Expenses			
Library Funding Requests	\$ 16,500	\$ 14,000	\$ 16,900
Programs			
Program expense	\$ 750	\$ 529	\$ 750
Printing	\$ 1,250	\$ 158	\$ 820
Refreshments	\$ 125		\$ 125
Operations			
P.O. Box	\$ 95	\$ 106	\$ 100
Postage	\$ 100	\$ 116	\$ 125
Secretary of State	\$ -	\$ 20	
ALTAFF Membership	\$ 80	\$ 80	\$ 80
Insurance	\$ 550	\$ 550	\$ 550
Office Supplies	\$ 100		\$ 100
Website		\$ 430	\$ 300
Newsletter Design	\$ 600	\$ 425	\$ 600
Donations	\$ -	\$ 1,800	\$ 1,500
Other			
TOTAL	\$ 21,150	\$ 20,946	\$ 21,950
Fund Balance	\$ 1,000	\$ 2,732	\$ -

ACTION TAKEN: After discussion, on a motion by Ellen and seconded by Jonaca the 2021-2022 budget was approved on a voice vote.

Events/Activities and Volunteer Opportunities

Used Book Sale – Pat Glattk

- **26 June from 8 a.m. to 4 p.m. on Library Portico**
- Publicity: banner, posters, handouts at
- Farmers Market booth in early June
- Books with FOML logo bookplates were donated to King/Kennedy Center and CASA as a promotion
- Volunteers have already filled most of the shifts.

Scholastic Book Fairs – Anne Britton

- Virtual book fair held online 11-24 May raised about \$200
- 2020/2021 [Summer, Nov. & May online sales] raised about \$1,700 credit for the year
- Current Credit in Scholastic Dollars is \$2,826.43
- Donations of books for library programs used credit equaling \$3,335.47. Programs included Outreach at summer school sites, Día 2021 distribution and Día 2022 stockpile.
- **1-6 November 2021** is tentatively scheduled for an in-house book fair.

Anne presented a request from the Children’s Department to use approximately \$300 credit for Spanish language books to be used as summer reading prizes.

ACTION TAKEN: A motion by Jonaca and seconded by Ellen was approved on a voice vote instructing Anne to acquire 50 Spanish language books to be used as summer reading prizes, using Scholastic Dollar credit.

Barnes & Noble Book Fairs - Denise

- December 2020 fundraiser resulted in \$2,435 worth of gift cards.
- Current cards not yet sold equal \$1,132 and still can be purchased in \$25 or \$50 denominations. Contact Jonaca to do so.

Given the success in December, the consensus was to do the same this year.

ACTIONS TAKEN: Denise agreed to confirm a December weekend with December 4/5th preferred. Marilyn will arrange volunteers.

Summer Reading Challenge 2021

- 18 May – 3 August

- Beanstack, funded by a 3-year grant from the State Library, will be used to participate in SRC as well as other programs such as 1000 Books Before Kindergarten.
- Registration is done through the library's webpage.
- Prizes are awarded at the end of a reading log, rather than for a week of reading as was done in past years. This works well for remote participants.

Ice Cream Party

- 14 July 6:30-8:30 p.m. at Maree Hawkins' house
- Celebrating all things FOML
- All members and prospective members invited.
- Contact Maree if you would like to bring cookies

No other items were brought up.

Next Meeting: 1 September 2021 at 3 p.m.

Meeting was adjourned at 4:37 p.m.

Respectfully submitted 1 September 2021,

Anne Britton